



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307



SPECIAL MEETING

OF THE BOARD OF DIRECTORS
DATE/TIME:

September 30, 2024 at 7:00 p.m.

LOCATION: Bell Canyon Community Center

ALSO VIA ZOOM for the Public:

General Manager is inviting you to a scheduled Zoom meeting.

Topic: Special Meeting

Time: Sep 30, 2024 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/92452404634?pwd=LqTwZpfuw89RdbkgeRkkJhEVAqti2Q.1>

Meeting ID: 924 5240 4634

Passcode: 617246

One tap mobile

+16694449171,,92452404634#,,,,*617246# US

+16699009128,,92452404634#,,,,*617246# US (San Jose)

Dial by your location

• +1 669 444 9171 US

Meeting ID: 924 5240 4634

Passcode: 617246

AGENDA

In accordance with Government Code Section 54954, notice is hereby given that the Board of Directors of the Bell Canyon Community Services District will hold a special meeting at 7:00 PM on Monday, September 30, 2024, at 30 Hackamore Lane, Bell Canyon, California in the Community Center to consider those items set forth in the following agenda, except in accordance with Government Code Section 54954.2[b]. The Board reserves the right to modify the order in which items are heard.

The District welcomes any member of the public to attend the meeting. Any non-resident who wishes to attend in-person can, upon their arrival at the front gate, inform gate personnel of their attendance at the District's meeting. No pre-registration is required.

Agenda Materials

The complete agenda for this meeting is available at <https://bellcanyoncsd.ca.gov> and at the District Office, 30 HACKAMORE LANE, SUITE #2B, BELL CANYON, CA 91307. Any materials submitted to the legislative body after distribution of this agenda will be available for public inspection at the District Office and available on the web site. Requests for agenda materials or meeting participation assistance can also be made by email to gm@bellcanyoncsd.ca.gov.



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Americans with Disabilities Act (ADA) Accommodations

In compliance with the ADA, any person with a disability who requires accommodation in order to participate in a meeting should contact the District Office at gm@bellcanyoncsd.ca.gov to request accommodation. The District will use its best efforts to provide reasonable accommodations related to the meeting.

Per Government Code Section 54954.3, every agenda for a special meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item listed on this agenda, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b]. Public forum will be conducted as the first item of business.

1. Call to Order and Roll Call

2. Pledge of Allegiance

3. A moment of silence for the victims of Hurricane Helene.

4. Teleconferencing Notice. Peter Machuga will be participating in the special BCCSD board meeting scheduled for September 30, 2024 at 7pm PST via teleconference, per the Brown Act section 54953, from 2323 Edinboro Road, GH34, Erie, Pennsylvania 16509.

5. Public comments on Agenda Items.

- SUV log
- CC log
- Meeting minutes
- August Financial report
- FY 24/25 budget modifications
- GM Working Limit Modifications
- Legal Expenses
- GM notification of board use of legal counsel and approval of legal expenses
- CHP update
- Recreation activities
- Data security review
- Prop 68 Park Capital improvement funds
- Director updates (optional)
- Closed Session

6. Open Forum/Comments. In accordance with Government Code Section 54954.3, every agenda for a special meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b].

7. Rules of behavior due to hybrid nature of meeting using Zoom along with a live audience.

For any person to speak, they must be recognized by the Presiding Officer and passed the microphone so they can be heard on Zoom. ZOOM attendees will raise their hand on Zoom to request recognition. Zoom attendees will be unmuted on Zoom when recognized. Members of the public in the audience must come to the podium to speak. You will be notified when it is time to come to the podium. All public speakers will be allotted a maximum of 3 minutes. We will recognize Zoom attendees first.



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8. BUSINESS ITEMS

8A. SUV Log. Receive and file. See agenda packet. ¹

8B. Credit card log. Receive and file. See agenda packet. ²

8C. Approval of Minutes. 8/26/24 ⁴

8D. August Financial Report. Receive and file. See agenda packet. ⁸

8E. FY 24/25 budget Modifications. Discussions and motions as needed. See agenda packet. ¹³

8F. GM working limit modifications and resolution. Discussion and motion as needed. ¹⁴

8G. Legal Expenses. Discussion and motion as needed.

8H. Discussion and action to implement a policy that would require GM to be made aware in advance of any board members need to contact the CSD attorneys, except in personnel matters, and further require the GM to approve all legal expenses prior to payment. Note: GM does not have authority to expend or commit legal funds more than the budgeted amount.

8I. CHP update. Discussion of 1980 HOA Resolution to Ventura County. Discussion of CHP Contract. Discussion and motion as needed. See agenda packet. ²⁶

8J. Recreation activities. Discussion and motion as needed.
Movie Night: Location, amenities and staffing
Food Truck Rally: Location, selection, organization, amenities

8K. Review data security. Discussion and motion as needed. Review wireless connections and passwords for all modems or devices in CSD office, including the ceiling mounted camera. Discussion and action regarding security for CSD computer.

8L. Review parking lease for Bell Canyon Volunteer Wildland Fire Department. Discussion and motion as needed. See agenda packet. ⁴⁹

8M. Prop 68 Park Capital improvement funds. Discussion of assigning those funds to Ventura County, specifically for the Capital Improvement of Oak Park Park. Discussion and motion as needed.

8N. Director updates. Optional updates from individual directors.

9. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Gov. Code Section 54956.9(d)(1))

Name of Case: Bell Canyon Community Services District v. Bell Canyon Community Center, Inc. (VCSC No. 024CUBC025001)

10. NEXT MEETING

The next Regular meeting is on Monday, October 28, 2024, at 7 PM.

11. ADJOURMENT