



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

REGULAR MEETING
OF THE BOARD OF DIRECTORS
DATE/TIME:

General Manager is inviting you to a scheduled Zoom meeting.

Topic: Regular Meeting
Time: Apr 20, 2026 07:00 PM Pacific Time (US and Canada)
Join Zoom Meeting
<https://zoom.us/j/95184226498?pwd=cu9YXvMHiEtUReRBixRbWYaOxIZWCR.1>
Meeting ID: 951 8422 6498
Passcode: 760040

AGENDA

In accordance with Government Code Section 54954, notice is hereby given that the Board of Directors of the Bell Canyon Community Services District will hold a regular meeting at 7:00 PM on Monday, April 20, 2026, at 30 Hackamore Lane, Bell Canyon, California in the Community Center to consider those items set forth in the following agenda, except in accordance with Government Code Section 54954.2[b]. The Board reserves the right to modify the order in which items are heard.

This meeting will be held in-person at the location identified above, and The District welcomes any member of the public to attend the meeting. Any non-resident who wishes to attend in-person can, upon their arrival at the front gate, inform gate personnel of their attendance at the District's meeting. No pre-registration is required.

As a courtesy, the District is offering Zoom access so members of the public can watch or listen to the meeting remotely. Technical problems may occur. **Please note that public participation through Zoom is limited and will only be available when allowed by the Brown Act (Government Code § 54953)**, such as during declared emergencies or other authorized teleconferencing situations. Outside of such situations, virtual meeting attendees who wish to provide public comment on agenda and/or non-agenda items, have the option of submitting their comment(s) in writing via email to the Secretary of the Board up to two hours prior to the scheduled meeting at gm@bellcanyoncsd.ca.gov. Please indicate in the email subject line the Agenda item number. Viewing and attendance is accessible via the Zoom link identified above.

Agenda Materials

The complete agenda for this meeting is available at <https://bellcanyoncsd.ca.gov> and at the District Office, 30 HACKAMORE LANE, SUITE #2B, BELL CANYON, CA 91307. Any materials submitted to the legislative body after distribution of this agenda will be available for public inspection at the District Office and available on the web site. Requests for agenda materials or meeting participation assistance can also be made by email to gm@bellcanyoncsd.ca.gov.



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Americans with Disabilities Act (ADA) Accommodations

In compliance with the ADA, any person with a disability who requires accommodation in order to participate in a meeting should contact the District Office at gm@bellcanyoncsd.ca.gov to request accommodation. The District will use its best efforts to provide reasonable accommodation related to the meeting.

Per Government Code Section 54954.3, every agenda for a special meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item listed on this agenda, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b]. Public forum will be conducted as the first item of business.

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Public comments on Agenda and Non-Agenda Items.**

In accordance with Government Code Section 54954.3, every agenda for a regular meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any agenda item or on any non-agenda items within the jurisdiction of the Board of Directors. This agenda item provides that opportunity at this time. There will be no opportunity for public comments after the close of this agenda item. For public comments on non-agenda items, the determination of whether the item is within the jurisdiction of the Board of Directors is made solely by the presiding public official, who is the President of the Board of Directors if in attendance. No action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b].

Rules of behavior at the Board Meeting.

For any person to speak, they must be recognized by the Presiding Officer and passed the microphone so they can be heard on Zoom. Members of the public in the audience must come to the podium to speak. You will be notified when it is time to come to the podium. All public speakers will be allotted a maximum of 3 minutes.

Disruptive behavior will not be tolerated at the Board Meeting. The District reserves the right to remove anyone engaging in disruptive behavior from the meeting.

4. **Approval of the Agenda** – Motion to approve agenda.
5. **Consent Calendar (Roll Call Vote)**

5A. Approval of the 3/16/26 Regular Meeting Minutes. Motion to approve the minutes. See agenda packet.

5B. March 2026 financials and March 2026 credit card log. Informational Item. Receive and file monthly financial reports and credit card log. See agenda packet.



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6. MOTION ITEMS

6A. Approve Resolution 26-03 Amending FY2025-26 Budget. Motion to approve Resolution 26-03 Amending FY2025-26 Budget. See Agenda packet.

6B. Board of Directors' Review and Selection of Contractor for Solid Waste Collection, Disposal, and Recycling Services. Motion to select a contractor and authorize the General Manager to negotiate and finalize an agreement with that contractor to be considered for approval by the Board of Directors at a future Board of Directors meeting. See agenda packet.

6C. Approve exploring providing two independent public Wi-Fi "hot spot systems" built and installed by a private contractor. Installed at the bus stop, and the other in the most southwest corner of the CSD property. Motion to approve exploring providing two independent public Wi-Fi "hot spot systems" built and installed by a private contractor. See agenda packet.

6D. Approve adding a District Bulletin Board at the Bus Stop. Motion to approve adding a District Bulletin at the Bus Stop. See agenda packet.

6E. Approve Bell Canyon Community Services District Recognition Award for Judy Lantz. Motion to Approve Bell Canyon Community Services District Recognition Award for Judy Lantz. See agenda packet.

7. GENERAL MANAGER UPDATES. Informational items and discussion.

7A. Ventura County Sheriff Department Patrol Update, Information item only.

8. OPTIONAL DIRECTOR UPDATES. Informational items and discussion.

8A. Recreation activities summary report by line item for 3 major events; Budget, Actual and Participation (attendance). Information item only.

8B. Potential audit red flags discussion and action referencing CSDA Fiscal & Financial Training seminar. Information item only.

9. NEXT MEETING

The next Regular meeting is on Monday, May 18, 2026, at 7 PM.

10. ADJOURNMENT



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
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MINUTES OF BELL CANYON CSD REGULAR MEETING ON MARCH 16, 2026

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Regular Meeting at 7:00PM on Monday, March 16, 2026, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

1. Call to Order and Roll Call: The meeting was called to order at 7:01 PM. Directors present were Adrienne Brutsman, Shelby Linka and Norton Alderson and Peter Machuga. Walter Kelly, General Manager, was present. Julie De St. Jean was absent.

2. Pledge of Allegiance

3. Open Forum Discussion

See attached comments submitted to the Board.

4. Motion to approve the agenda

N. Alderson moved to approve the agenda. P. Machuga seconded. The motion passed as follows:

Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean

5. Motion to approve the 2/16/2026 Regular Meeting minutes

P. Machuga moved to approve the 2/16/2026 Regular Meeting minutes. S. Linka seconded. The motion passed as follows:

Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean



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6. Motion to approve February 2026 Financials and February 2026 Credit Card Log

P. Machuga moved to approve February 2026 Financials and February 2026 Credit Card Log. S. Linka seconded. The motion passed as follows:

Ayes: A. Brutsman S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean

7. Motion to approve Resolution 26-02 Amending FY2025-26

S. Linka moved to approve Resolution 26-02 Amending FY2025-26. N. Alderson seconded. The motion failed as follows:

Ayes: S. Linka, N. Alderson

Noes: A. Brutsman, P. Machuga

Abstain:

Absent: J. De St. Jean

8. Motion to approve line-item budget for Coffee and Cars

S. Linka moved to approve line-item budget for Coffee and Cards. A. Brutsman seconded. The motion passed as follows:

Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean

9. Motion to approve Audited Financials for FYE June 30, 2025

P. Machuga moved to approve Audited Financials FYE June 30, 2025. S. Linka seconded. The motion passed as follows:

Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean



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10. Motion to approve General Manager appraisal form

P. Machuga moved to approve General Manager appraisal form. S. Linka seconded. The motion passed as follows:
Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga
Noes:
Abstain:
Absent: J. De St. Jean

11. Motion to table BCCSD Recognition Award for Judy Lantz

S. Linka moved to table BCCSD Recognition Award for Judy Lantz. N. Alderson seconded. The motion passed as follows:
Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga
Noes:
Abstain:
Absent: J. De St. Jean

12. Motion to move to closed session

A. Brutsman motioned to move to closed session. S. Linka seconded. The motion passed as follows:
Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga
Noes:
Abstain:
Absent: J. De St. Jean

13. Motion to adjourn

S. Linka moved to adjourn the meeting. N. Alderson seconded. The motion passed as follows:
Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga
Noes:
Abstain:
Absent: J. De St. Jean

14. Next meeting

The next regular meeting will be on Monday, April 20, 2026, at 7:00 PM

15. Adjournment

The meeting was adjourned at 8:54 PM.

Hello

I want you all to know I appreciate you for serving on the board.

But I, and I believe many and maybe even all other Bell Canyon residents who voted for you did it because you said you would clean up the previous board's wrong actions.

You all seem complicit in the bad acts of the previous board instead of looking into what the DA already discovered plus more embezzlement and other issues. We voted for you to look into issues with the past board and hold them accountable.

Instead, you are threatening to sue

individuals who exposed issues with you and the previous board, but you refuse to take action to hold accountable those who misused our money.

You have not done what you were elected to do.

NIK

Bell Canyon Community Services District
Balance Sheet
As of March 31, 2026

accrual Basis

	<u>Mar 31, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Wells Fargo # 7543 Checking	(7,159)
1005 · Wells Fargo # 7543 Sweep	653,451
1015 · Wells Fargo #6605 Brokerage	589,702
1025 · California Class #0001	281,189
Total Checking/Savings	<u>1,517,184</u>
Other Current Assets	
1215 · Prepaid Rent	565
Total Other Current Assets	<u>565</u>
Total Current Assets	1,517,749
Other Assets	
1500 · Equipment	43,154
1530 · Land	21,406
1600 · Accumulated Depreciation	(31,906)
Total Other Assets	<u>32,654</u>
TOTAL ASSETS	<u><u>1,550,403</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2020 · Wells Fargo MC-Kelly #0286	7,313
Total Credit Cards	7,313
Other Current Liabilities	
2100 · Accrued Expenses	24,950
Total Other Current Liabilities	<u>24,950</u>
Total Current Liabilities	<u>32,263</u>
Total Liabilities	32,263
Equity	
3000 · Opening Bal Equity	905,662
3100 · Retained Earnings	1,031,462
Net Income	(418,984)
Total Equity	<u>1,518,140</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,550,403</u></u>

Bell Canyon Community Services District

Profit & Loss

March 2026

accrual Basis

	<u>Mar 26</u>
Ordinary Income/Expense	
Income	
4020 · Property Tax Revenue	1,218
4040 · Interest Income	3,140
4042 · Dividend Income	4,111
4080 · CASH BACK WFB CC	77
	<hr/>
Total Income	8,546
Expense	
5040-00 · Legal	2,423
5070 · Membership Dues/Subscriptions	1,301
5075 · County Admin. Fees	198
5076 · Security Services	4,000
5100 · Rent Expense	275
5110 · Bank Service Charges	473
5202 · Internet	232
5250 · Printing	247
5266 · Office Equipment	603
5276 · Subscription Software	509
5300 · Recreational Activities	3,915
5340 · Phone Expense	80
5600 · Trash Removal	49,988
5605 · Restroom Maintenance	252
5700-00 · Gross Wages	14,933
5730 · Payroll Tax Expense	805
	<hr/>
Total Expense	80,232
	<hr/>
Net Ordinary Income	(71,686)
	<hr/>
Net Income	<u>(71,686)</u>

Bell Canyon Community Services District
Profit & Loss Mo-YTD-Annual Budget Only
 March 2026

	<u>Mar 26</u>	<u>Budget</u>	<u>Jul '25 - Mar 26</u>	<u>Annual Budget</u>
Ordinary Income/Expense				
Income				
4020 · PropertyTax Revenue	1,218	1,887	496,368	771,287
4040 · Interest Income	3,140	1,000	26,078	12,000
4042 · Dividend Income	4,111	8,315	30,054	99,784
4080 · CASH BACK WFB CC	77	20	274	240
Total Income	<u>8,546</u>	<u>11,222</u>	<u>552,774</u>	<u>883,311</u>
Expense				
5040-00 · Legal	2,423	6,667	68,562	80,000
5052 · Outside Service/Consultants	0	250	1,368	3,000
5055 · Annual Certified Audit	0	0	19,100	18,470
5056 · Agency & Recruiting Fees	0	0	6,250	6,250
5060 · Insurance	0	2,947	15,899	35,360
5070 · Membership Dues/Subscriptions	1,301	221	2,238	2,650
5072 · Surveyor	0	0	8,000	17,000
5075 · County Admin. Fees	198	333	3,716	4,000
5076 · Security Services	4,000	1,667	15,950	20,000
5080 · LAFCO Fee	0	54	620	650
5090 · Meetings	0	21	0	250
5095 · Clean Up Events	0	458	3,775	5,500
5100 · Rent Expense	275	864	2,475	10,370
5110 · Bank Service Charges	473	458	4,130	5,500
5200 · Document Digitization	0	417	2,287	5,000
5202 · Internet	232	285	3,957	3,420
5250 · Printing	247	167	2,597	2,000
5260 · Office Supplies	0	125	866	1,500
5262 · Postage	0	21	215	250
5266 · Office Equipment	603	250	1,416	3,000
5276 · Subscription Software	509	708	1,785	8,500
5299 · Miscellaneous	0	42	425	500
5300 · Recreational Activities	3,915	20,833	232,265	250,000
5302 · Latent Power Application	0	417	0	5,000
5340 · Phone Expense	80	80	720	960
5506 · CSD Vehicle Expenses	0	291	2,992	3,500
5600 · Trash Removal	49,988	51,014	436,019	612,172
5605 · Restroom Maintenance	252	420	4,535	5,050
5640 · Graffiti Abatement Services	0	83	0	1,000
5700-00 · Gross Wages	14,933	11,966	120,691	143,600
5730 · Payroll Tax Expense	805	1,196	8,904	14,360
Total Expense	<u>80,232</u>	<u>102,255</u>	<u>971,758</u>	<u>1,268,812</u>
Net Ordinary Income	<u>(71,686)</u>	<u>(91,033)</u>	<u>(418,984)</u>	<u>(385,501)</u>
Net Income	<u><u>(71,686)</u></u>	<u><u>(91,033)</u></u>	<u><u>(418,984)</u></u>	<u><u>(385,501)</u></u>

BELL CANYON COMMUNITY SERVICES DISTRICT

TREASURER'S REPORT

March 31, 2026

CASH ON HAND

Wells Fargo Checking #7543		(67,261)
Wells Fargo Sweep #7543		784,527
Wells Fargo #6605 Brokerage		587,852
California Class #0001		280,309
TOTAL CASH ON HAND	Feb-2026	1,585,428

INCOME:

4020 · PropertyTax Revenue		1,218
4040 · Interest Income		3,140
4042 · Dividend Income		4,111
4080 · CASH BACK WFB CC		77
TOTAL INCOME	Mar-2026	8,546

BILLS PAID:

5040-00 · Legal		2,423
5070 · Membership Dues/Subscriptions		1,301
5075 · County Admin. Fees		198
5076 · Security Services		4,000
5100 · Rent Expense		275
5110 · Bank Service Charges		473
5202 · Internet		232
5250 · Printing		247
5266 · Office Equipment		603
5276 · Subscription Software		509
5300 · Recreational Activities		3,915
5340 · Phone Expense		80
5600 · Trash Removal		49,988
5605 · Restroom Maintenance		252
5700-00 · Gross Wages		14,933
5730 · Payroll Tax Expense		805
1215 · Prepaid Rent		(275)
2020 · Wells Fargo MC-Kelly #0286		(3,167)
TOTAL BILLS PAID	Mar-2026	76,790

TOTAL CASH ON HAND	Mar-2026	1,517,184
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Prepared By: Zareh Nazarian

Approved: _____

CASH & INVESTMENTS

3/31/26

BELL CANYON COMMUNITY SERVICES DISTRICT

TYPE	INSTITUTION	MATURITY	AMOUNT	CURRENT MARKET VALUE	INTEREST RATE
Checking Account	Wells Fargo #7543	N/A	(7,159)	(7,159)	N/A
Investment Sweep	Wells Fargo #7543	N/A	653,451	653,451	3.40%
Investment	Wells Fargo #6605	12/31/26	589,702	589,702	4.43%
Investment	California Class #0001		281,189	281,189	3.70%
TOTALS			1,517,184	1,517,184	

Credit Card Log for month of March 2026
Credit Card Number ***0286**

Name on Credit Card: Walter Kelly

Transaction

Date	Item charged	Quantity	Amount \$	Appr'd By	Vendor name	Purpose/Use	Received by/ Delivered to	Receipt given to
3/3/26	Transcription Software Subscription	1	\$ 30.00	WK	Otter AI	transcription of meetings	WK	ZN
3/9/26	RFP for Waste Collection	1	\$ 959.62	WK	Ventura County Star - Gannett	Publish RFP for Waste Collection	WK	ZN
3/11/26	IT Services	1	\$ 4,000.00	WK	Castellan	IT Services	WK	ZN
3/11/26	Business Cards	1	\$ 136.75	WK	Moo.com	Business Cards	WK	ZN
3/14/26	GM Cell Phone	1	\$ 80.00	WK	T-Mobile	phone	WK	ZN
3/15/26	MSFT Outlook - Board	1	\$ 44.00	WK	Microsoft Outlook	email	WK	ZN
3/15/26	MSFT Outlook - GM / Accountant	1	\$ 46.00	WK	Microsoft Outlook	email + software	WK	ZN
3/16/26	Printing	1	\$ 9.84	WK	FedEx	printing for meeting	WK	ZN
3/16/26	Printing	1	\$ 100.00	WK	FedEx	printing for meeting	WK	ZN
3/20/26	software subscription	1	\$ 23.99	WK	Adobe	software subscription	WK	ZN
3/21/26	banner for Eggstravaganza	1	\$ 241.45	WK	Y2H Inc	banner	WK	ZN
3/24/26	email software subscription	1	\$ 20.00	WK	MailChimp	software subscription	WK	ZN
3/25/26	Petting zoo for Eggstravaganza	1	\$ 950.00	WK	Reptacular Animals	Eggstravaganza	WK	ZN
3/28/26	Prime Subscription	1	\$ 16.08	WK	Amazon Prime	subscription	WK	ZN
3/28/26	Cloud storage	1	\$ 11.99	WK	Dropbox	software subscription	WK	ZN
3/29/26	printer + ink	1	\$ 602.50	WK	Best Buy	printer + ink	WK	ZN
3/31/26	software subscription	1	\$ 29.99	WK	Adobe	software subscription	WK	ZN
4/2/26	Cloud storage	1	\$ 1.99	WK	Google	software subscription	WK	ZN
			\$ 7,304.20					

<u>Legal Expenses</u>	<u>Jul-25 thru 9-25</u>	<u>Oct-25</u>	<u>Nov-25</u>	<u>Dec-25</u>	<u>Jan-26</u>	<u>Feb-26</u>	<u>YTD TOTALS</u>
Events	\$ 11,194.50	\$ 552.50	\$ -	\$ 637.50	\$ 510.00	\$ -	\$ 12,894.50
Vacant Lot	\$ 3,145.00	\$ 85.00	\$ -	\$ -	\$ -	\$ -	\$ 3,230.00
Office 2A	\$ 637.50	\$ -	\$ -	\$ -	\$ 977.50	\$ -	\$ 1,615.00
Forensic Audit	\$ 1,147.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,147.50
Audit	\$ -	\$ -	\$ 413.50	\$ 408.50	\$ 85.00	\$ -	\$ 907.00
CHP Agreement	\$ 4,930.00	\$ -	\$ -	\$ 170.00	\$ -	\$ -	\$ 5,100.00
WM	\$ -	\$ 300.88	\$ -	\$ 425.00	\$ 595.00	\$ -	\$ 1,320.88
Human Resources	\$ 637.50	\$ -	\$ -	\$ 6,879.00	\$ 170.00	\$ -	\$ 7,686.50
Zoom with BOD	\$ 1,870.00	\$ -	\$ 722.50	\$ 765.00	\$ -	\$ 127.50	\$ 3,357.50
By-Laws	\$ 804.50	\$ -	\$ 850.00	\$ 297.50	\$ -	\$ -	\$ 1,952.00
Operations	\$ 595.00	\$ -	\$ 510.00	\$ 467.50	\$ -	\$ -	\$ 1,572.50
Insurance	\$ -	\$ -	\$ -	\$ 85.00	\$ -	\$ -	\$ 85.00
Meetings	\$ -	\$ -	\$ 1,147.50	\$ -	\$ 467.50	\$ -	\$ 1,615.00
Resolutions	\$ 892.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 892.50
Agendas	\$ 382.50	\$ 127.50	\$ -	\$ 510.00	\$ -	\$ -	\$ 1,020.00
Board Vacancy	\$ -	\$ -	\$ -	\$ 1,785.00	\$ 1,827.50	\$ 1,742.50	\$ 3,612.50
PRA	\$ 2,715.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,715.50
Latent Powers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127.50	\$ 127.50
Banking	\$ 1,020.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,020.00
Security	\$ -	\$ -	\$ -	\$ -	\$ 637.50	\$ -	\$ 637.50
Email	\$ 85.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85.00
Community Relations	\$ 850.00	\$ 170.00	\$ 297.50	\$ 8,998.00	\$ 212.50	\$ 255.00	\$ 10,528.00
Brown Act	\$ 2,975.00	\$ 85.00	\$ 85.00	\$ -	\$ -	\$ 170.00	\$ 3,145.00
	\$ 33,882.00	\$ 1,320.88	\$ 4,026.00	\$ 21,428.00	\$ 5,482.50	\$ 2,422.50	\$ 68,561.88

RESOLUTION No. 26-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BELL CANYON COMMUNITY SERVICES DISTRICT AMENDING THE FISCAL YEAR 2025-2026 BUDGET

WHEREAS, the Board of Directors of the Bell Canyon Community Services District adopted the Fiscal Year 2025-2026 (FY2025-26) budget in July, 2025; and

WHEREAS, the Board of Directors desires to amend the FY2025-26 budget; and

WHEREAS, the Board of Directors has determined it necessary to amend the FY2025-26 budget regarding interest income, dividend income and clean-up day events.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE BELL CANYON COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE:

1. The above recitals are true and correct and incorporated herein by reference.
2. The following amendment(s) will be made to the District's FY2025-26 budget:

Account Description	Increase/(Decrease)
Interest Income	\$19,000
Dividend Income	(\$62,757)
Clean-Up Events	\$7,000
Printing	\$1,000
Fund Reserves	(\$75,757)

3. This Resolution is effective on the day of its adoption

PASSED AND ADOPTED on the 20th day of April 2026, by the following vote:

AYES:

NOES:

ABSENT:

Julie De St. Jean, President

ATTEST:

Walter Kelly, General Manager/Secretary

I, Walter Kelly, General Manager of the Bell Canyon Community Services District, Ventura County, California, DO HEREBY CERTIFY that the foregoing is a true and accurate copy of the Resolution passed and adopted by the Board of Directors of the Bell Canyon Community Services District on the date and by the vote indicated herein.

Memorandum on Motion Item 6B

On March 9, 2026, the District issued a “Request for Proposals (RFP) for District Solid Waste Collection, Disposal, and Recycling Services for Bell Canyon Community Services District” (“RFP”). The District received proposals from AMERICAN RECLAMATION, INC. (“American Reclamation”), ARAKELIAN ENTERPRISES, INC. dba Athens Services (“Athens”) and G.I. INDUSTRIES dba Waste Management (“Waste Management”) before the April 6, 2026, 2:00 p.m. RFP deadline. In accordance with the RFP, the District’s staff has reviewed and considered the proposals submitted by American Reclamation, Athens and Waste Management. Per the RFP, the Board of Directors is scheduled to review and select a contractor at its April 20, 2026, Board of Directors meeting.

It is proposed that the Board of Directors select a contractor and authorize the General Manager to negotiate and finalize an agreement with that contractor to be considered for approval by the Board of Directors at a future Board of Directors meeting.



AMERICAN RECLAMATION

Response to Bell Canyon Community Services District Request for Proposals for District Solid Waste Collection, Disposal, and Recycling Services

April 6, 2026

COLLECT · RECYCLE · DIVERT · REUSE



**American Reclamation, Inc.
4560 Doran St
Los Angeles, CA 90039**

**(888) 999-9330
www.americanreclamation.com**



AMERICAN RECLAMATION

COLLECT • RECYCLE • DIVERT • REUSE

4560 Doran Street • Los Angeles, CA • 90039-1006
(888) 999-9330 • FAX (818) 548-8814
www.americanreclamation.com

April 6, 2026

Walter Kelly, General Manager
Bell Canyon Community Services District
30 Hackamore Lane, 2B
Bell Canyon, CA 91307

Re: Request for Proposal for District Solid Waste Collection, Disposal, and Recycling Services for Bell Canyon Community Services District

Mr. Kelly,

Enclosed please find American Reclamation, Inc.'s response to Bell Canyon Community Services District's RFP, District Solid Waste Collection, Disposal, and Recycling Services. American Reclamation is proud to present this proposal and looks forward to being of service to the Bell Canyon Community Services District. We take pride in each community we work in, and it would be our honor to be of service to the Bell Canyon Community.

American Reclamation has been providing waste management solutions through the collection and processing of refuse, recycling and organics from municipalities, government entities, school districts, and colleges in Southern California for 40 years. We have never had a contract terminated for lack of performance and pride ourselves on providing superior customer service to all our customers. In the most recent 10 years, American Reclamation has made a pivotal change in our operation, permitting a medium volume compostable materials facility, the installation of electric operating equipment in contrast to natural gas or diesel, and providing organic waste solutions in accordance with Senate Bill 1383. These resources and our team's expertise will work seamlessly with Bell Canyon Community Services District, and we will be actively involved with the execution and management of the proposed agreement.

Throughout this procurement process, our operations, finance, and bidding teams have evaluated this procurement carefully, including but not limited to the RFP, answers to bidder questions, the draft contract term & conditions, and the scope of work to be performed. We have no objections or exceptions to the terms and conditions presented in the RFP. American Reclamation has carefully reviewed these requirements, and we can confirm that we will meet and exceed the stated requirements of the RFP, in addition to exceeding the expectations of Bell Canyon CSD. American Reclamation fully understands the scope of work and we are confident we will exceed all of Bell Canyon CSD's sustainability, diversion and collection needs. We have no exceptions to any of the terms and conditions as stated in the RFP issued by Bell Canyon Community Services District. This proposal shall remain valid for a period of not less than 90 days from date of award of the service agreement under this RFP.

We would like to express our gratitude and appreciation to Bell Canyon CSD for giving us the opportunity to participate in this solicitation. We are certain that a partnership between Bell



Response to Request for Proposal
Bell Canyon Community Services District

Canyon CSD and ourselves will be a positive step in the direction of compliance, efficiency, and mitigating costs to Bell Canyon CSD.

Please do not hesitate to reach out with any questions you have or changes you want to see implemented. Our contact person during your proposal evaluation period is Cameron Boghossian who can be contacted at cell phone number (818) 310-3099 and/or email cameron@americanreclamation.com. As General Manager and Vice President of American Reclamation, Inc., I can be contacted at office phone (747) 257-0352, cell phone (213) 270-5958 and/or email johnq@americanreclamation.com.

Sincerely,



John R. Gasparian, Jr.
General Manager and Vice President
American Reclamation, Inc.

Cc: J. Gasparian, Sr.
C. Boghossian



Response to Request for Proposal
Bell Canyon Community Services District

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2 Company Background and Qualifications

American Reclamation, Inc. (ARI) has four decades of proven expertise in comprehensive waste management. Founded as a division of South Coast Fibers in 1957 and incorporated in California on July 14, 1986, American Reclamation is a third-generation, family-owned business serving more than 50 government agencies.

American Reclamation has been a stable community presence in the cities of Burbank, Pasadena, Montebello and Vernon for decades of trash, recycling and organics collection. Additionally, American Reclamation historically serviced residents of Glendale and Los Angeles for decades prior to these cities moving to exclusive waste franchises. Since 2022, American Reclamation has provided commercial and residential trash, recycling and organics collection throughout the unincorporated communities of Altadena and La Crescenta-Montrose since October 1, 2022. As the exclusive commercial franchise provider, American Reclamation services over 3,000 customers with weekly collection schedules, working closely with the Los Angeles County Department of Public Works to support residents and meet environmental goals. American Reclamation provides additional contractual services including bulky item collection and dumpster rentals to ensure comprehensive support for the entire community.

American Reclamation practices segregated collections using dedicated vehicles for recycling, organics, and trash on separate routes. This prevents cross-contamination, enables accurate tonnage tracking for each waste stream, and facilitates detailed compliance reporting for AB 341, AB 1826, and SB 1383 while offering valuable feedback on contamination issues and waste reduction opportunities. Waste collected in grey/black bins is transported to permitted landfills, single-stream recycling collected in blue bins is processed at the advanced Pico Rivera Materials Recovery Facility, and organics material collected in green bins is processed internally at the company's chipping and grinding facility into landscaping mulch or biomass fuel.

Beyond standard services, American Reclamation, Inc. offers specialized solutions relevant to residential communities: on-call bulky item collection, temporary bins and roll-offs for special events, household hazardous waste and e-waste collection, after-hours emergency service, and valet collection for senior residents. American Reclamation's CDI waste management capabilities include collection and processing of construction, demolition, and inert materials at the company's CalRecycle-approved sorting facility.

The company's primary facility, from which Bell Canyon CSD collections will be staged, is a 4-acre property at 4560 Doran Street featuring a high-density baler, 70-foot truck scales, overhead inspection cameras, sorting conveyors, and full-service automotive and welding workshops. A recyclable materials buyback center and dedicated green waste processing yard are located adjacent to the main facility.

American Reclamation, Inc. has an exemplary safety record with no CERCLA incidents, no CalRecycle compliance orders, and no violations for littering or illegal disposal. American Reclamation has never been party to litigation or terminated for cause from any contract. We



look forward to being of service to Bell Canyon CSD and can provide a detailed reference list upon request.

3 Service Plan

3.1 Residential Solid Waste, Recycling, and Organics Collection

American Reclamation will provide once-per-week curbside collection of residential solid waste using 96-gallon black carts, and once-per-week curbside collection of single-stream recyclables using 96-gallon blue carts, for all residential customers within the Bell Canyon Community Services District. Optional organics collection is also available using green carts, as described below. All collections will follow a consistent weekly schedule with stable service days and route timing, ensuring residents can rely on predictable pickups throughout the contract term.

Solid waste will be transported to American Reclamation's permitted transfer and processing facility at 4560 Doran Street, Los Angeles, before being delivered to an approved disposal facility. Single-stream recyclables will be transported to the Pico Rivera Materials Recovery Facility operated by Valemi Inc., one of the most technologically advanced sorting facilities in Southern California, featuring automated optical sorters, magnetic separators, and baling equipment. Organics, where collected, will be processed at American Reclamation's CalRecycle-permitted Compostable Material Chipping and Grinding Facility at 4510 Doran Street, Los Angeles (CalRecycle Permit No. 19-AR-1242).

All 96-gallon carts will be Waste Equip/Toter brand, featuring a 12-year body warranty and an expected service life of 15–20+ years. Cart bodies are constructed from medium-density polyethylene (MDPE), which is more impact-resistant than the HDPE used by most competitors and better suited to the incidental contact common in curbside service. Cart lids will be hot-stamped in white to display each cart's purpose — Garbage, Recycling, or Organics — in English and Spanish, in accordance with CalRecycle regulations. Each cart will also bear a unique serial number for tracking and inventory management.

3.2 Methods for Ensuring Customer Satisfaction and Quality Service

Dedicated Account Management. American Reclamation will assign a dedicated account team to Bell Canyon CSD. John R. Gasparian, Jr. (General Manager and Vice President) will serve as the primary account manager and liaison for the District, responsible for resolving any major service or program issues. Alfred Young (Contract Compliance Manager) will oversee all contractual requirements including service implementation, billing, reporting, and container specifications. Cameron Boghossian (Environment and Logistics Analyst) will optimize collection routes for the District for efficiency and reliability, and will produce diversion and compliance reporting. Margarita Reyes (Dispatcher and Route Supervisor, 25+ years with ARI) will supervise drivers and ensure daily service level requirements are met.



Customer Service Hotline. American Reclamation maintains a toll-free customer service hotline at (888) 999-9330, staffed during all business hours (Monday–Friday 6:00 AM–5:00 PM, Saturday 6:00 AM–3:30 PM), with key staff available by cell phone 24/7/365 for emergency issues. All complaints and missed collection reports will receive a response within 24 hours. Residents may also contact American Reclamation by email at info@americanreclamation.com. Service requests are tracked through our enterprise resource management system, which integrates with fleet GPS and dispatch software, allowing customer service personnel to verify service delivery and respond to inquiries in real time.

GPS Monitoring and Service Verification. Every American Reclamation collection vehicle is equipped with internet-connected GPS tracking devices and front- and rear-facing cameras, which stream directly to our dispatcher and operations manager in real time. This technology allows us to verify that every scheduled pickup has been completed and to respond rapidly to any reported missed service. If a collection is missed for any reason, American Reclamation will remedy the missed pickup no later than the following business day at no additional charge to the District or the affected resident.

Container Maintenance and Replacement. American Reclamation's full-service maintenance shop — staffed by four trained mechanics and welders — performs daily vehicle inspections and preventive maintenance on all trucks, heavy equipment, and collection containers. Any vehicle with a reported operational problem is taken out of service until repaired. Damaged or defective carts will be repaired or replaced within 48 hours of a customer request. Additional carts or changes in service level can be accommodated with 24-hour advance notice.

Resident Outreach and Education. American Reclamation will distribute written educational and outreach materials to District residents on at least a quarterly basis. Materials will include guidance on proper sorting of recyclables, organics, and trash; disposal instructions for items not accepted in curbside service; and updates on the District's diversion program. Materials will be produced in English and Spanish.

Senior Citizen Services. American Reclamation will provide reduced-rate billing and valet collection service for eligible senior residents in accordance with the District's senior discount program. Under valet service, collection crews will retrieve carts from the designated service location (rather than the curbside) and return them after collection, ensuring accessible service for residents with limited mobility.

At Your Door Special Collection. As an optional service, American Reclamation offers At Your Door Special Collection for household hazardous waste (HHW) and electronic waste (e-waste). This program allows residents to schedule door-to-door pickup of qualifying materials, eliminating the need to travel to a drop-off facility and reducing the risk of improper disposal.

Bulky Item and On-Call Services. American Reclamation will provide on-call bulky item collection of up to two items per year for oversized items such as furniture and appliances. Additional on-call services available to District residents include temporary bin and roll-off service, manure recycling, extra pickups, and after-hours or emergency collection. These services will be available for scheduling through the customer service hotline.



3.3 Contingency Plans for Equipment Failures, Severe Weather, and Increased Service Demands

Equipment Failures. American Reclamation's primary protection against service disruptions from equipment failure is a rigorous preventive maintenance program. All vehicles are inspected daily before use. The company's on-site maintenance shop at 4560 Doran Street is staffed by four trained mechanics capable of performing the full range of vehicle repairs in-house, minimizing turnaround time when a truck requires service. Any vehicle with a reported mechanical problem is pulled from the field immediately and not returned to service until the issue is resolved.

In the event that a vehicle fails in the field, American Reclamation's dispatcher maintains real-time GPS visibility of the entire fleet and can immediately send a substitute vehicle to take over the affected route. American Reclamation's fleet includes sufficient reserve capacity to cover unplanned outages without disrupting the collection schedule. If a service disruption does occur, affected residents will be notified promptly and service will be completed no later than the next business day.

Severe Weather. In the event of severe weather that prevents collection on a scheduled service day — including conditions such as high winds, flooding, or road closures — American Reclamation will notify the District and affected residents as promptly as possible via residents' preferred communication channels. Collections will be rescheduled for the earliest safe opportunity. American Reclamation's drivers are trained to assess road conditions and exercise sound judgment about when and where to proceed, in compliance with safety guidelines and training for commercial drivers.

In the event of a declared natural disaster or storm emergency, American Reclamation is prepared to assist the District with debris collection. Debris pickup will begin the same day as the request or, at the latest, the following business day, in accordance with the RFP requirements. American Reclamation has prior experience supporting emergency debris and cleanup operations, including illegal dumping cleanup for the City of Compton and bulky/abandoned item pickup for the City of Glendale. Roll-off containers can be deployed on an emergency basis to support large-scale debris removal needs.

Increased Service Demands. American Reclamation serves over 50 government agencies and more than 10,000 customer units across the greater Los Angeles area, and has the operational scale and fleet capacity to absorb temporary increases in service demand. During periods of elevated waste generation — such as post-holiday periods, community events, or following a storm — American Reclamation can increase pickup frequency, deploy additional roll-off containers, and schedule extra collections upon 24-hour advance request from the District or from individual residents. Two roll-off containers will be provided at no cost to the District for its two annual Clean Up events, as specified in the RFP.



3.4 Maintaining the Current Collection Schedule

American Reclamation is committed to maintaining the current collection schedule throughout the contract term with no disruption to residents. Prior to the contract start date of July 1, 2026, American Reclamation will conduct a full review of the existing service routes and schedule in coordination with District staff. If the current hauler provides route data and service day information, American Reclamation will adopt the existing schedule directly to ensure continuity. If that information is unavailable, American Reclamation will survey the District and establish an equivalent schedule before service begins.

American Reclamation's route scheduling and logistics are managed by Cameron Boghossian using algorithmic route optimization, which allows rapid reconfiguration of routes when service demands shift. Margarita Reyes, with 25 years of dispatch experience, coordinates daily route adjustments and ensures that driver and vehicle resources are deployed efficiently across all service areas. Residents can expect collections to occur within a predictable window on their assigned service day. Any permanent changes to the collection schedule — whether due to route optimization, infrastructure changes, or District request — will be communicated to residents at least two weeks in advance.



4 Equipment & Facilities

4.1 Collection vehicles

American Reclamation will service the Bell Canyon Community Services District using vehicles drawn from its active fleet of CNG-powered refuse collection trucks. All collection vehicles run exclusively on compressed natural gas (CNG), which produces approximately 29% fewer emissions than gasoline powertrains, contributing to cleaner air quality in and around the District. All vehicles are inspected daily before entering service, and any vehicle with a reported mechanical issue is removed from the field until repaired.

Every collection vehicle is equipped with:

- Satellite- and cellular-connected GPS tracking devices providing real-time location data to American Reclamation's dispatcher and operations manager
- Front- and rear-facing cameras that record continuously whenever the vehicle is in operation
- Backup alarms and company markings

American Reclamation will use 1 side-loading compactor truck and 2 rear-loading compactor truck to service Bell Canyon Community Services District. The sideloading truck design is larger and more efficient for collections on wide streets. The rearloading trucks are smaller and more maneuverable to allow collections in narrow streets and hilly areas. This innovative approach of fielding both types of vehicle will enable maximum flexibility to meet all residents' needs. American Reclamation operates a larger fleet of cart collection trucks for multiple service areas, with backup vehicles ready in case a truck assigned to Bell Canyon breaks down.





Rearloader with collection carts

American Reclamation will use 1 utility truck on a standard commercial light truck chassis to perform cart deliveries and other utility services. American Reclamation operates a larger fleet of utility trucks for multiple service areas, with backup vehicles ready in case a truck assigned to Bell Canyon breaks down. The initial rollout of carts to all customers will be done expeditiously with the fleet of such vehicles, as will be the removal of carts from all customers at the eventual end of the contract.

American Reclamation will use 1 rolloff truck for delivering and removing rolloff containers. American Reclamation operates a larger fleet of rolloff trucks for multiple service areas, with backup vehicles ready in case a truck assigned to Bell Canyon breaks down.





Roll-off truck with 25YD box

All drivers hold California Class A or Class B commercial licenses, carry a minimum of three years of documented commercial driving experience, and have DMV records verified free of moving violations. All personnel undergo criminal background checks and pre-employment drug and alcohol testing, with periodic random testing thereafter. American Reclamation holds quarterly safety meetings for all personnel and maintains an active Injury and Illness Prevention Program (IIPP).

All collection personnel wear blue and grey uniforms with reflective yellow safety stripes. Required PPE includes gloves, steel-toed shoes with puncture-resistant insoles, and face masks when needed.

American Reclamation's fleet management application automatically alerts the operations team to any sudden deceleration, speeding, impact, or other safety-relevant event detected by vehicle sensors, allowing for prompt review and follow-up.

4.2 Collection containers

Plastic carts. American Reclamation provides 2-wheel plastic carts with lids in the following colors and sizes for the specified purposes:

Container Size	Length	Width	Height	Wheel Diameter	Load Rating	Durability (Years)	Construction Materials	Manufacturing Method
32 Gallons	23.75"	19.75"	38.25"	10" Diameter X 1.75" Wide	122 lbs.	15-20+	MDPE for Bodies; HDPE for Lids	Rotational Molded Bodies Injection Molded Lids
64 Gallons	31.50"	24.25"	41.75"	10" Diameter X 1.75" Wide	224 lbs.	15-20+	MDPE for Bodies;	Rotational Molded Bodies



							HDPE for Lids	Injection Molded Lids
96 Gallons	35.50"	29.75"	43.50"	10" Diameter X 1.75" Wide	335 lbs.	15-20+	MDPE for Bodies; HDPE for Lids	Rotational Molded Bodies Injection Molded Lids
Manufacturer's Warranty: 12 years on body, 10 years on parts.								

Purpose	Color	Recycled Content
Organics	Green (940 Green)	Up to 30%
Mixed Recyclables	Blue (705 Blue)	Up to 15%
Trash	Black (209 Blackstone)	Up to 50%

American Reclamation prefers to utilize collection carts from Waste Equip/Toter because:

- a. Longer warranty period (12 years for body and 10 years for other components) and durable life (15-20+ years) compared to competitors' products.
- b. Cart bodies are made from more flexible medium-density polyethylene (MDPE) that can take more vehicle hits without cracking/damage vs. competitors' products made from more ridged high-density polyethylene (HDPE) that tends to crack more and sustain damage when struck by vehicles and other objects.
- c. Toter's carts can contain up to 50% recycled content and thus are more environmentally friendly than carts made from all virgin plastic.

2-Wheel Automated Collection Cart Renderings



Black – Garbage Cart
32-, 64-, 96-Gallon Sizes



Blue – Recycling Cart
32-, 64-, 96-Gallon Sizes





Green – Organics Cart
32-, 64-, 96-Gallon Sizes



Brown – Edible Food Waste
32-, 64-Gallon Sizes Only

For the purpose of servicing Bell Canyon Community Services District, American Reclamation will provide 96-gallon trash, 96-gallon recycling, and 96-gallon organics containers as specified by the RFP. However, other container types and sizes will be available for special needs and changes in service if requested by the District.

***Note:** Outside of cart lids will be hot stamped in white to display the disposal cart's purpose (e.g.: Garbage, Recycling, Organics, Edible Food Waste) in English and Spanish in accordance with SB 1383 requirements and CalRecycle regulations. Design and wording of pictorial instructional labels on inside of cart lids, specifying purpose of the particular disposal cart and what type of items may be placed in cart, will be submitted to Bell Canyon Community Service District for its prior review and approval before lids are labeled and carts are distributed to customer locations. All carts will also be hot stamped with a unique serial number in white on their front.

Frontloading bins. For collection at District-owned facilities — including the Community Center, parks, and other properties — American Reclamation will provide front-end-loading (FEL) metal bins as appropriate to the volume and waste stream at each location. Available sizes and colors are:

Organics Collection	Green bins in 1-, 1.5-, 2-, 3-yard sizes
Recyclables Collection	Blue bins in 1-, 1.5-, 2-, 3-, 4- and 6-yard sizes
Garbage Collection (non-hazardous)	Black/Grey bins in 1-, 1.5-, 2-, 3-, 4- and 6-yard sizes





Two grey 3YD bins for garbage collection

All bins feature clear multi-lingual labeling and visual guides indicating acceptable and prohibited materials, leak-proof construction, heavy-duty casters, and locking lids upon request. Bins are new or District-approved like-new at service commencement.

Scheduled Roll-Off Container/Compactor Service. American Reclamation services the following containers for properties with large consistent volumes of garbage, green waste and source-separated recyclables:

- Color-coded or labeled open-top containers in 10-, 25-, 30-, 35- and 40-yard sizes for loads up to 10 tons
- Customer-owned compactor bodies as required

4.3 Facilities

Primary Operations Center and Transfer Station

4560 Doran Street, Los Angeles, CA 90039
(888) 999-9330

This 4-acre facility serves as American Reclamation's corporate headquarters and primary operational hub from which Bell Canyon CSD collections will be staged. The facility holds CalRecycle permits for both a transfer and processing facility (Permit No. 19-AR-5606) and a Construction, Demolition, and Inert Debris Processing Facility (Permit No. 19-AR-1241). On-site equipment includes a high-density horizontal baler for processing cardboard and paper, 70-foot inbound and outbound truck scales certified by a state weights and measures authority, overhead cameras for load inspection, sorting conveyor belts, dirt screening equipment, a full-service automotive workshop, and a welding shop. The maintenance shop is staffed by four trained mechanics and welders who perform all preventive maintenance, vehicle repairs, and container servicing in-house.



Solid waste collected from Bell Canyon CSD will be received and processed at this facility before transfer to the approved disposal facility. All incoming and outgoing tonnage is recorded by automated certified scales, and monthly tonnage data by material type will be provided to the District.



Primary Operations Center and Transfer Station at 4560 Doran St

Organics Processing Yard

4510 Doran Street, Los Angeles, CA 90039
(888) 999-9330

American Reclamation's Compostable Material Chipping and Grinding Facility, located adjacent to the primary operations center, holds CalRecycle Permit No. 19-AR-1242 as a medium-volume compostable materials facility. Green waste and organics material collected from the District will be chipped and ground into landscaping mulch or biomass fuel at this facility, diverting material from landfill in compliance with SB 1383.

Pico Rivera Materials Recovery Facility operated by Valemi Inc.

8405 Loch Lomond Dr, Pico Rivera, CA 90660
(951) 707-9845

All single-stream recyclables collected from Bell Canyon CSD will be transported to this facility for sorting and processing. The Pico Rivera MRF is one of the most technologically advanced recycling sorting facilities in Southern California, featuring automated optical sorters, magnetic separators, and baling equipment. Sorted materials are sold to domestic processors for manufacturing into products made from recycled content.



Avenal Landfill operated by Waste Connections
1200 Skyline Blvd, Avenal, CA 93204
(559) 386-5844

Residual solid waste that cannot be diverted through recycling or organics processing will be transported from American Reclamation's transfer station at 4560 Doran Street to Avenal Landfill, a permitted Class III disposal facility, for final disposal. All landfill facilities utilized by American Reclamation maintain lining systems, leachate controls, odor controls, and dust controls meeting all applicable local, state, and federal requirements. Proof of scale certification is posted on-site and available to the District upon request.

All facilities utilized by American Reclamation are verified to meet all applicable local, state, and federal health and environmental regulations. American Reclamation has received no CalRecycle compliance orders, no CERCLA incidents, and no violations for littering, illegal disposal, or water quality practices in the past five years.



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5 Customer Service Plan

5.1 Overview

American Reclamation's customer service infrastructure is built around the principle that every complaint or service request reflects a genuine concern from an important customer and deserves prompt, substantive response. Our dispatcher and operations team maintain real-time visibility of the entire fleet via GPS and onboard cameras, which means that by the time a resident contacts us about a missed pickup or service issue, we can typically verify what happened and commit to a resolution in the same call. This operational integration between customer service, dispatch, and field crews distinguishes American Reclamation's approach from a conventional call-center model.

5.2 Complaint Handling

Intake. American Reclamation maintains a toll-free customer service hotline at (888) 999-9330, staffed Monday through Friday from 6:00 AM to 5:00 PM and Saturday from 6:00 AM to 3:30 PM. Residents may also submit complaints and service requests by email at info@americanreclamation.com, which is monitored 24/7/365. Key company personnel are available by cell phone 24/7/365 for urgent matters, including any incident involving property damage or a safety concern.

Response Time. All complaints and reports of missed collection will receive a response within 24 hours of receipt, consistent with the District's RFP requirements. For missed pickups reported on the scheduled service day, American Reclamation will make every effort to complete the collection that same day. If same-day completion is not possible, the missed pickup will be remedied no later than the following business day at no additional charge to the resident.

Tracking and Documentation. Every complaint and service request is logged in American Reclamation's enterprise resource management system, which is integrated with fleet GPS and dispatch software. This allows customer service personnel to pull vehicle location history and camera footage to verify whether a scheduled collection was completed, identify the cause of any service gap, and communicate accurate information to the resident. Each case is tracked from intake through resolution, and follow-up contact is made to confirm the issue has been addressed to the resident's satisfaction.

Escalation. Complaints that cannot be resolved at the customer service level within one business day are escalated to John R. Gasparian, Jr., General Manager and Vice President, who serves as the primary account manager and liaison for Bell Canyon CSD. The District's General Manager will be kept informed of any complaint pattern or systemic service issue.

Contamination Notifications. When a collection crew identifies unacceptable materials in a recycling or organics cart — such as hazardous waste, non-recyclable materials, or improperly prepared food waste — they will not collect the contaminated container. Instead, the crew will



attach a red tag to the cart explaining why it was not collected and what corrective action is needed. The resident will be notified within 24 hours by phone or written notice. American Reclamation will provide guidance on proper sorting and, where contamination is persistent or widespread, will coordinate with the District to arrange targeted resident outreach or training.

Hazardous Materials in Curbside Containers. If a collection crew encounters unboxed universal waste or household hazardous material in a curbside cart, the crew will not collect the container. A red tag will be placed on the cart and the District's point of contact will be notified within 24 hours. Instructions on proper disposal — including the At Your Door Special Collection program for HHW and e-waste — will be provided to the resident.

5.3 Service Requests

Additional and Optional Services. Residents wishing to request additional carts, extra pickups, bulky item collection, roll-off service, valet collection, or At Your Door Special Collection for household hazardous waste or e-waste may do so by calling the customer service hotline at (888) 999-9330 or emailing info@americanreclamation.com. Requests for changes in cart count or pickup frequency can be accommodated with 24-hour advance notice. Residents will be billed only for services actually rendered.

Valet Collection for Senior Residents. Eligible senior residents may enroll in valet collection service through the hotline. Under this program, collection crews retrieve carts from the designated service location and return them after emptying, eliminating the need for the resident to wheel carts to the curb. Senior residents are also entitled to the reduced billing rate established under the District's senior discount program. American Reclamation will work with the District to identify and onboard eligible residents at the start of the contract, and will maintain an updated list throughout the contract term.

Bulky Item Pickup. Residents may schedule on-call bulky item collection for oversized items such as furniture, appliances, mattresses, and similar material by calling the hotline. Collections will be scheduled at the resident's convenience, subject to route availability. American Reclamation crews will retrieve bulky items from the curbside or designated pickup location and transport them for appropriate disposal or diversion.

Emergency and After-Hours Requests. American Reclamation's 24/7/365 after-hours line is available for emergency service requests, including spill cleanup, storm debris collection, and urgent pickup needs. In the event of a declared natural disaster or severe storm event, American Reclamation is prepared to mobilize same-day or, at the latest, next-business-day debris collection response, with roll-off containers available for large-scale debris removal.

District Facility Services. The District's General Manager or designated staff contact may request service changes, schedule extra pickups, or arrange dumpster delivery for the two annual Clean Up events directly through John R. Gasparian, Jr. or Cameron Boghossian. All District facility services provided at no cost — collection at the Community Center, parks, and



other District properties, plus dumpsters for the two annual events — will be scheduled and coordinated through the same contact channels.

5.4 Public Outreach

Quarterly Resident Materials. American Reclamation will produce and distribute written educational and outreach materials to all District residents on at least a quarterly basis throughout the contract term, at no additional cost to the District. Materials will include:

- Visual sorting guides for trash, recycling, and organics carts with clear illustrations of accepted and prohibited materials
- Service schedule reminders and updates
- Information on optional services including bulky item pickup, At Your Door HHW/e-waste collection, and valet service
- Regulatory context explaining California's mandatory recycling and organics diversion requirements (AB 341, AB 1826, SB 1383) in plain language
- Contact information for the customer service hotline and email

All materials will be produced in English and Spanish and designed for readability by a general residential audience. American Reclamation can also produce digital versions of outreach materials suitable for distribution through the District's website or email newsletter.





Sample Outreach Flyer

Service Notices. Any change to the collection schedule — whether temporary (e.g., holiday schedule adjustments) or permanent — will be communicated to affected residents in writing at least two weeks in advance. Notices will be distributed via the method the District determines is most effective for reaching its residents, whether direct mail, email, the District's website, or a combination thereof.

On-Request Training. American Reclamation can conduct phone- and video-based training sessions for residents or District staff on proper sorting procedures, contamination reduction, and use of available services. Training sessions are available at no additional cost to the District and can be arranged through the customer service hotline or directly with Cameron Boghossian.



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New Resident Onboarding. American Reclamation will provide an informational packet to new residents upon cart delivery at the start of service or upon move-in. The packet will include a service schedule, sorting guide, contact information, and an overview of available optional services. The District's General Manager may request additional packets at any time for distribution to new residents.

District Communication Support. American Reclamation will supply the District with camera-ready digital artwork and copy for outreach materials, including social media graphics, newsletter inserts, and web content, for the District to use or adapt in its own resident communications. This support is provided at no charge and is available on an ongoing basis throughout the contract term.



6 Pricing Structure

Cart Service Rates

	For 1 cart	For each additional cart
Trash, 96-gallon, 1XW, Monthly Bill	58.38 monthly	18.70
Recycle, 96-gallon, 1XW, Monthly Bill	Included	15.50
Organics, 96-gallon, 1XW, Monthly Bill	Included	19.45
Valet Service, 1XW, Monthly Bill	\$31.70 monthly	\$7.90 per additional cart (In excess of base 3 carts)
96-Gallon Cart Extra Pick-Up Fee	\$17.30	\$17.30
96-Gallon Cart Special Service Fee for Overfill/Overloading/Contamination	\$23.20	\$23.30
96-Gallon Replacement Fee for Lost Cart	\$155.00	\$155.00

Temporary Dumpster Rental Rates

	Rental fee	Overweight fee (over 5 tons)	Extended rental fee (over 7 days)	Extended rental fee (over 17 days)
3YD Bin	\$375.00	\$110.00 per ton	\$10.00 per day	\$20.00 per day
10YD Rolloff	\$885.00	\$110.00 per ton	\$10.00 per day	\$20.00 per day
25YD Rolloff	\$915.00	\$110.00 per ton	\$10.00 per day	\$20.00 per day
30YD Rolloff	\$955.00	\$110.00 per ton	\$10.00 per day	\$20.00 per day
35YD Rolloff	\$975.00	\$110.00 per ton	\$10.00 per day	\$20.00 per day
40YD Rolloff	\$995.00	\$110.00 per ton	\$10.00 per day	\$20.00 per day

Bulky Item Collections

Additional collections of bulky items will be charged at \$55.00 per scheduled collection service and \$12.90 per item, after the initial two free item collections per year have been exhausted.

Senior Discount

The senior discount will be 10% for cart service and bulky item collections. Senior discounts will be verified with documentation showing proof of age. Senior discounts will not be applied to rental and business properties, or to temporary dumpster rentals.


Late Fees

Late fees will be assessed at 1.5% per month after 30 days of nonpayment.



7 Insurance & Performance Bond

Proof of Commercial, Automotive and Pollution Liability Insurance

ACORD		AMERREC-01	ELAINE			
CERTIFICATE OF LIABILITY INSURANCE			DATE (MM/DD/YYYY) 3/19/2026			
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>						
PRODUCER Maximus Insurance Agency, Inc. 684 Broadway Massapequa, NY 11758		CONTACT NAME PHONE (A.C. No. EXT.) (516) 308-4060 FAX (A.C. No.) (516) 308-4055 E-MAIL ADDRESS lgerrico@maximusins.com				
		INSURER(S) AFFORDING COVERAGE				
		NAIC #				
		INSURER A: Kinsale Insurance Company 38920				
		INSURER B: National Fire & Marine Ins Co 20079				
		INSURER C:				
		INSURER D:				
		INSURER E:				
		INSURER F:				
INSURED American Reclamation, Inc. 4560 Doran Street Los Angeles, CA 90039						
COVERAGES		CERTIFICATE NUMBER:				
REVISION NUMBER:						
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>						
INSR LTR	TYPE OF INSURANCE	ADDL. SUBR. INCL. W/PT	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIED PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. PERCT <input type="checkbox"/> LOC OTHER:		0100423023-0	1/13/2026	4/2/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED EQUIPMENT \$ 100,000 MED. EXP. ANY AND ALL \$ Excluded PERSONAL & ADV. INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS-COMP. OR AGG. \$ 2,000,000 Deductible \$ 10,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-SCHEDULED AUTOS ONLY		72TRB006045	12/17/2025	4/2/2026	COMBINED SINGLE LIMIT (E&R) \$ 1,000,000 BODILY INJURY (Per Person) \$ BODILY INJURY (Per Accident) \$ PROPERTY DAMAGE (Per Accident) \$ \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED. RETENTION \$		0100423071-0	1/13/2026	4/2/2026	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR PARTNER EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NY) <input type="checkbox"/> N/A YES, OPERATIONS DESCRIPTION:					PER STATUTE <input type="checkbox"/> OTHER # E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Pollution Liability		0100423023-0	1/13/2026	4/2/2026	Deductible \$5000 1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101 Additional Remarks Schedule, may be attached if more space is required)						
CERTIFICATE HOLDER				CANCELLATION		
Proof of Insurance				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.		
				AUTHORIZED REPRESENTATIVE 		

ACORD 25 (2016/03)

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American Reclamation has filed for 2026-2027 renewal of Commercial, Automotive and Pollution Liability Insurance and will submit the certificate to the District as soon as it is available.



Response to Request for Proposal
 Bell Canyon Community Services District

Proof of Workers' Compensation Insurance

ACORD CERTIFICATE OF LIABILITY INSURANCE		Date (MM/DD/YYYY) 3/25/2026					
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.							
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
Producer: Plymouth Insurance Agency, Inc. 2739 U.S. Highway 19 North Holiday, FL 34691	CONTACT: NAME: _____ PHONE: 1-800-966-5562 FAX: _____ E-MAIL: _____ INSURER(S) AFFORDING COVERAGE: _____ NAIC #: _____ Insurer A: State National Insurance Company, Inc. 12832 Insurer B: _____ Insurer C: _____ Insurer D: _____ Insurer E: _____ Insurer F: _____						
Insured: South East Employee Leasing Services, Inc. (LCP) American Reclamation, Inc. 2739 U.S. Highway 19 N. Holiday, FL 34691							
COVERAGES		CERTIFICATE NUMBER: _____ REVISION NUMBER: _____					
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
TYPE	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFF. DATE	POLICY EXP. DATE	LIMITS		
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIM-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/> _____ <input type="checkbox"/> _____ GEN'L AGGREGATE LIMIT APPLIES FOR: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC				BODILY OCCURRENCE \$ DAMAGE TO RENTED PREMISES \$ MED EXP (Any one person) \$ PERSONAL ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPOUND \$ \$ \$		
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED <input type="checkbox"/> AUTO <input type="checkbox"/> NON-OWNED <input type="checkbox"/> AUTOS <input type="checkbox"/> SCHEDULED <input type="checkbox"/> AUTOS <input type="checkbox"/> NON-OWNED <input type="checkbox"/> AUTOS				COMBINED SINGLE LIMIT \$ BODILY INJURY (Per Person) \$ BODILY INJURY (Per Accident) \$ PROPERTY DAMAGE \$ \$ \$		
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED. <input type="checkbox"/> RETENTIONS <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIM-MADE				BODILY OCCURRENCE \$ AGGREGATE \$ \$		
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR-PARTNER/EXECUTIVE OFFICER/EMPLOYER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A <input type="checkbox"/>	CWC71949-1965	1/12/2026	1/1/2027	<input checked="" type="checkbox"/> NO STATE REQUIREMENTS <input type="checkbox"/> STATE
							B.L. EACH ACCIDENT \$1,000,000 B.L. DISEASE - EA EMPLOYEE \$1,000,000 B.L. DISEASE - POLICY LIMIT \$1,000,000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) (California Operations Only) Coverage is extended to assigned employees as approved and assigned by South East Employee Leasing Services, Inc. but not subcontractors or nonassigned employees of American Reclamation, Inc. Project Name: ISSUE 03-12-26 (ND), REISSUE 03-25-26 (EP)							
CERTIFICATE HOLDER				CANCELLATION			
Proof of Insurance				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
				AUTHORIZED REPRESENTATIVE 			

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Response to Request for Proposal
 Bell Canyon Community Services District

Performance Bond

Upon contract award, American Reclamation will provide a performance bond as specified by the RFP.





Athens Services



BELL CANYON COMMUNITY SERVICES DISTRICT

District Solid Waste Collection, Disposal, and Recycling Services



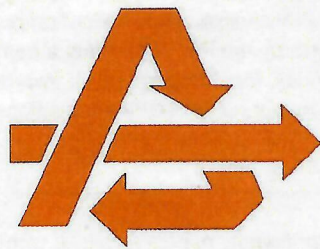
April 6, 2026

Prepared for

Bell Canyon Community Services District
Walter Kelly
General Manager
30 Hackamore Lane, 2B
Bell Canyon, CA 91307

Prepared by

Athens Services
Gary Clifford
Senior Executive Vice President
14048 Valley Boulevard
City of Industry, CA 91746



**Athens
Services**

***Trusted by cities.
Powered by people.
Driven by service.***

| COVER LETTER

Bell Canyon Community Services District
Walter Kelly, General Manager
30 Hackamore Lane, 2B, Bell Canyon, CA 91307

Dear Walter Kelly,

Arakelian Enterprises, Inc., doing business as Athens Services, is pleased to submit our proposal for District Solid Waste Collection, Disposal, and Recycling Services for the Bell Canyon Community Services District.

Athens is a Southern California leader in integrated recycling, waste, and organics solutions. We began in 1957 with one family, one truck, and one promise: to do things the right way for the communities we serve. For nearly 70 years, we have helped our customers and municipal partners reduce landfill disposal and improve diversion through modern infrastructure, innovation, and community education. Today, Athens serves more than 50 communities across five Southern California counties, supporting 2.3 million customers with the operational depth and redundancy to deliver reliable service every day.

As a community committed to preserving the unique Bell Canyon landscape and enhancing the quality of life for residents, the District requires a local community partner capable of providing an all-inclusive waste collection program. Athens' proposal is fully committed to meeting the District's expectations set forth by the RFP and offers a comprehensive service package that will provide maximum benefits for the Bell Canyon community. Most importantly, if awarded the Agreement, Athens can guarantee a seamless transition on day one, demonstrated by our recent service transitions in the City of Thousand Oaks and Unincorporated Ventura County.

Athens' Proposal Highlights



Customer-First Approach | When a resident calls in, they can confidently expect to speak with a local Athens team member expertly familiar with the Bell Canyon community, available services, and contractual requirements. At Athens, we believe in being accessible. We have multiple communication channels, including in-person service at our Thousand Oaks Operations and Sustainability Center, as well as online self-service, live chat, and direct email, for residents preferring alternative means of requesting services. No matter the situation, initiating a service request is only one call or click away.



Valet Service Experience | Providing door-to-door valet collection is an enhanced service that Athens comfortably provides in other communities, such as in the cities of South Pasadena and Palos Verdes Estates. Our experienced team members are trained to navigate valet service communities with precision and efficiency to ensure services are completed on time, discreetly, and without disruption to a resident's day-to-day activities.



Proposal Enhancements | As part of our commitment to the Bell Canyon community, we are adding two free compost giveaways for residents each year that will be held on the same day as the District's cleanup events.

As Senior Executive Vice President, I am authorized by Athens Services' Board of Directors to submit and sign this proposal, negotiate a contract, and execute any subsequently awarded Agreement. Athens has carefully reviewed the Bell Canyon Community Services District RFP and is submitting a comprehensive proposal that meets the District's required services and scope of work.

On behalf of the Athens family, we appreciate the opportunity to be considered as Bell Canyon Community Services District's solid waste and recycling services partner. We welcome the opportunity to meet with District representatives to discuss our local expertise, proven transition experience, and commitment to providing the highest-quality and most cost-effective waste collection program.

Sincerely,

Gary Clifford, Senior Executive Vice President
14048 Valley Boulevard, City of Industry, CA 91746
Phone: (626) 934-4619
Email: GClifford@AthensServices.com

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COMPANY BACKGROUND & QUALIFICATIONS

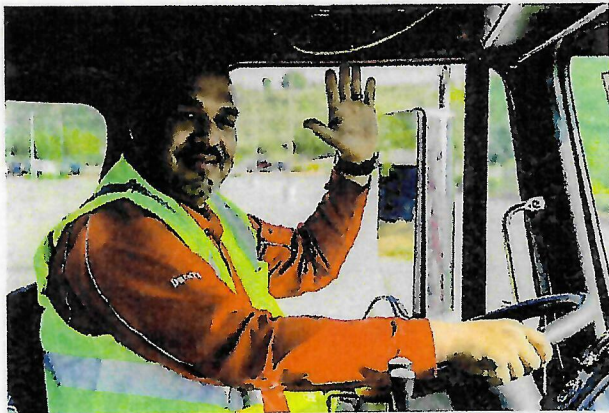
FIRM HISTORY

Since our founding as a Southern California-based trash hauling company, Athens has grown to become the region's largest waste hauler and leader in diversion with our commitment to infrastructure investments. We pursue high diversion through strategies that reduce waste and recover valuable materials otherwise destined for landfills.

Our partnership with more than 50 Southern California jurisdictions, several of which we provide services similar in scope to the District, underscores our expertise and ability to serve as a community's dedicated waste reduction partner.

Our capabilities encompass a wide array of services including:

- ✓ Automated and Manual Residential Collection Services
- ✓ Commercial Collection Services
- ✓ Roll-Off (Temporary and Permanent) and Compactor Services
- ✓ Temporary Bin Services
- ✓ Construction and Demolition Diversion
- ✓ Special Waste Services
- ✓ Street Sweeping and Porter Services
- ✓ Post-Collection Operations



ATHENS PROUDLY



SERVES MORE THAN

2+ MILLION

customers served across five Southern California counties



EMPLOYS

2,500+

team members and growing, backed by a responsive customer service team



OPERATES A FLEET OF

1,000+

collection, hauling, and various support vehicles



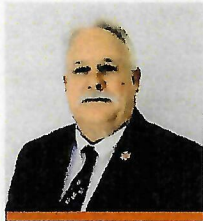
OWNS OR MANAGES

10+

material processing facilities across three counties

EXPERIENCE

Athens is proud to introduce the team members who will be working alongside the District on all aspects of the Agreement. This group brings together seasoned professionals who understand the personalized touch and level of responsiveness needed to execute a successful hauler transition. Meet the Athens team:



GARY CLIFFORD
Senior Executive
Vice President

Gary serves as Senior Executive Vice President at Athens Services where he focuses on municipal and strategic relationships. He leads the company's business strategies, development of new business opportunities, and oversees the compliance requirements of existing contracts and ventures. Gary has been with Athens for more than 15 years.

Gary's background includes extensive municipal leadership, public outreach, capital project management, negotiations, developing effective teams, and resolving complex managerial issues. His municipal, governmental, and business leadership experience is recognized throughout Southern California.

Gary has served as a local mayor and councilmember, as well as a public employee for many years. He earned graduate degrees from Azusa Pacific University, where he currently teaches future leaders in several diverse fields. Gary is currently the President of the Glendora Unified School District and sits on several local boards regarding business, law enforcement, and public policy. With more than 35 years of experience working with state and local governments, Gary has helped shape public policy and procedures throughout numerous municipalities.



PAUL YANEZ
Division Vice President

Paul Yanez joined Athens Services in 2021 as Division Vice President to help oversee the implementation of the Thousand Oaks Solid Waste Franchise Agreement. Prior to Athens, he spent 14 years in the uniform and facility services industry where he oversaw operations and sales in Ventura and Los Angeles Counties. In 2023, he was recognized as a 40 Under Forty honoree by the Conejo Valley Chamber of Commerce.

Paul has an extensive background in route operations management, customer service, safety, and team building. His leadership enables the Athens West team to thrive and achieve their goals. Paul led the team in helping the City of Thousand Oaks achieve full SB 1383 compliance, making them the first community in Ventura County to accomplish this feat. Outside of work, Paul spends his time being active and traveling with his family.



JON BIERLY
Area President

Jon serves as Area President at Athens Services. He joined the organization in August 2023 and brings an extensive background in operations management stemming from his previous roles as Vice President of Southern California Operations at United Parcel Service (UPS) and Vice President at Temco Logistics.

With more than two decades of operational leadership, logistics, and business expansion experience, Jon provides strategic oversight for all Athens West hauling operations. He earned his master's degree in organizational leadership from Thomas Edison University. Jon lives in Corona with his wife and four children.



RONDI GUTHRIE
Vice President
of Government Affairs

Rondi Guthrie joined Athens Services in April 2021 as Vice President of Government Affairs. She manages Athens' community outreach and civic activities throughout Ventura County and West Los Angeles County.

Rondi holds an extensive background in governmental affairs, public relations, land-use issues, advocacy, and consensus building. Her leadership experience has been instrumental in forging relationships between industry organizations, environmental groups, elected officials, and agricultural and community leaders throughout the region.

Rondi earned her degree in social policy from Northwestern University. She is a lifelong Ventura resident, where she lives with her husband and two children. Additionally, Rondi has served as Chair of the Greater Conejo Valley Chamber of Commerce for the last two years and serves on several boards, including the Santa Paula Chamber of Commerce and the Thousand Oaks Police Charitable Foundation.

COMPANY BACKGROUND & QUALIFICATIONS



YVONNE VELAZCO Director of Customer Experience

Yvonne Velazco joined Athens Services in July 2023 as Director of Customer Experience. She leads the organization's call center operations and works closely with all departments to elevate the customer experience. Yvonne brings more than 20 years of sales and customer service experience from the financial industry and currently serves on the board of Proyecto Pastoral.



RICARDO DIAZ Operations Supervisor

Ricardo Diaz joined Athens Services in 2014, beginning his career at the Sun Valley MRF in maintenance before shifting into a lead role and later becoming an Operations Supervisor. In 2021, he transitioned into hauling operations, where he currently oversees the City of Santa Paula, as well as several communities in Unincorporated Ventura County, including Oak Park, Simi Valley, and Moorpark.

He brings more than a decade of experience in the waste and recycling industry, with a strong foundation in safety, efficiency, and operational reliability. His responsibilities include overseeing daily route operations, ensuring compliance with safety standards, resolving service issues, and maintaining clear communication between operations teams and municipal partners. Most recently, he was recognized as Athens' Supervisor of the Year in both 2024 and 2025.

Ricardo holds a bachelor's degree in sociology from California State University, Northridge, and is a U.S. Navy veteran with four deployments that have brought him invaluable life lessons. His leadership approach is rooted in his military background, emphasizing discipline, accountability, and a hands-on commitment to operations. He believes in leading from the front, working alongside his team to drive efficiency, uphold safety standards, and build a strong, positive culture.



MATT TROUTS Director of Sales

Matt Trouts serves as Director of Sales at Athens Services, bringing more than 30 years of experience in the waste and recycling industry. As a dedicated member of the Athens team for over 15 years, Matt has been instrumental in guiding major service transitions across the region, including the City of Thousand Oaks, the Conejo Valley Unified School District, Unincorporated Areas of Ventura County, and the Oak Park Unified School District. His collaborative approach and meticulous attention to detail ensure that communities and school districts experience a smooth, uninterrupted transition every step of the way.

A longtime resident of Ventura County for more than three decades, Matt is deeply connected to the community he serves. Outside of work, he enjoys spending time in the ocean, surfing and diving around the Channel Islands with friends and family.



CHRIS HANDY General Manager

Chris Handy brings more than 13 years of experience in the waste and recycling industry, with deep expertise in both hauling and post-collection operations. Since joining Athens Services in 2017, following the acquisition of Recology, he has established himself as a results-driven leader known for delivering world-class customer service and operational excellence.

Chris currently serves as General Manager, overseeing franchise operations for the Cities of Thousand Oaks and Santa Paula, and has recently led additional municipal contracts including Unincorporated Ventura County.

His success is driven by strong relationship building with city staff and the development of high-performing operational teams that consistently deliver reliable, high-quality service. In recognition of his leadership and strategic vision, Chris was awarded Athens' Operational Excellence Award in 2020. Chris is a trusted partner committed to service excellence, customer satisfaction, and long-term value for the communities he serves.

QUALIFICATIONS

Athens has built a strong reputation for integrating itself within new communities and helping customers and municipal partners meet their waste reduction goals. Below is a listing of customers to whom Athens is currently providing waste collection, disposal, and recycling services.



CITY OF THOUSAND OAKS

2100 Thousand Oaks Boulevard
Thousand Oaks, CA 91362

Sarah McGurk,
Sustainability Analyst

☎ (805) 449-2439

✉ SMcGurk@TOaks.gov



CITY OF SOUTH PASADENA

1414 Mission Street
South Pasadena, CA 91030

Julian Lee,
Director of Public Works

☎ (626) 524-0681

✉ JLee@SouthPasadenaCA.gov



COUNTY OF VENTURA

800 South Victoria Avenue
Ventura, CA 93009

Tobie Mitchell, Integrated Waste
Management Division Manager

☎ (805) 658-4315

✉ Tobie.Mitchell@VenturaCounty.gov



| SERVICE PLAN

ADHERENCE TO SCOPE OF WORK AND REQUIRED SERVICES

Athens Services is committed to fulfilling the service requirements as detailed in the RFP, including:

- ✓ Providing once per week curbside collection for trash, recycling, and organics
- ✓ Having available optional services such as an At Your Door Special Collection for household hazardous waste (HHW), valet services, extra containers and/or pickups, manure recycling, and bulky item collection
- ✓ Collection at public facilities within the District, including, but not limited to, the Community Center, park, and other similar properties
- ✓ Providing collection bins at two District cleanup events twice per year
- ✓ Offering senior discounts for eligible residents
- ✓ Having support vehicles ready to assist with debris collection in the event of a natural disaster or storm event
- ✓ Maintaining a local customer service presence and phone number with a response time within 24-hours
- ✓ Providing District residents with timely education and outreach materials, as well as service notifications



ENSURING CUSTOMER SATISFACTION AND QUALITY SERVICE

At Athens, we believe the strongest performance measure is the customer's experience. That is why we maintain a fully staffed, local customer experience hub at our Thousand Oaks Operations and Sustainability Center, as well as our new Irwindale Office Complex, where calls are answered by a live representative within 30 seconds. Customers are never routed to automated phone systems or distant call centers. They are connected to trained team members who understand their localized Southern California communities and are empowered to resolve issues on the spot.

Our dispatch department also operates locally, giving us the ability to respond in real time to service requests, change orders, and special needs. These requests are transmitted directly to drivers' onboard computers, allowing our field teams to adjust routes and resolve concerns without delay. Supervisors remain actively engaged in every request, following through with customers to confirm successful resolution.



Athens currently carries and intends to maintain a ratio of 15 collection routes per one supervisor, ensuring that leadership presence in the field is strong and responsive. This model creates confidence that customer concerns are addressed quickly and thoroughly. Additionally, with Tableau reporting technology utilized both in the office and in the field, our management team can access key metrics and data in real time to track and measure driver performance on behalf of the customer.

“ Throughout our organization’s history, **Athens has never experienced a work stoppage.** ”



CONTINGENCY PLANNING

Athens recognizes that the ability to provide uninterrupted service during emergencies is as important as daily operational excellence. **Throughout our organization’s history, Athens has never experienced a work stoppage.**

We maintain a robust disaster preparedness and contingency planning framework that is designed to ensure waste, recycling, and organics collection services continue seamlessly in the face of natural disasters, public health crises, or unforeseen emergencies. We have developed, tested, and executed contingency strategies that reflect not only operational resilience but also a culture of empathy, accountability, and customer service.

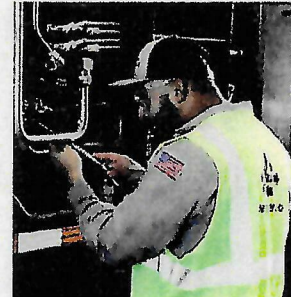
Leveraging our infrastructure redundancy and operational resilience, we will ensure any unexpected equipment failures are quickly addressed and contingency vehicles dispatched, any potential severe weather-related disruptions communicated in advance, and any increase in services promptly attended to.

MAINTAINING CURRENT COLLECTION SCHEDULES

Athens will maintain current Tuesday trash, recycling, and organics collection throughout the Agreement, ensuring a seamless transition with no disruption to residents.

Graphic containing text: 'CURRENT COLLECTION SCHEDULE', 'Tues COLLECTION DAY', and an icon of a garbage truck.

EQUIPMENT & FACILITIES



COLLECTION VEHICLES

Athens Services operates one of the most advanced and reliable vehicle and routing systems in the solid waste industry. Our philosophy is simple yet uncompromising, "No Trash Left Behind." This commitment guides every aspect of our fleet management, routing strategies, and technology investments, ensuring that the District receives reliable and uninterrupted services.

Our collection vehicles adhere to a strict preventative maintenance program that meets and exceeds manufacturer requirements. Any leaks or repairs will be addressed prior to any vehicles entering the Bell Canyon community. If repairs or scheduled maintenance cannot be completed on the same day, an alternate collection vehicle will be dispatched to mitigate service interruptions.

Vehicle	Make	Model	Waste Stream
Automated Side Loader (ASL)	Battle Motors	LET2	Trash
Automated Side Loader (ASL)	Battle Motors	LET2	Trash
Automated Side Loader (ASL)	Battle Motors	LET2	Recycling
Automated Side Loader (ASL)	Battle Motors	LET2	Recycling
Automated Side Loader (ASL)	Battle Motors	LET2	Organics
Automated Side Loader (ASL)	Battle Motors	LET2	Organics
Scout Truck	Chevrolet	Colorado	N/A
Scout Truck	Chevrolet	Silverado 2500HD	N/A
Scout Truck	Nissan	Frontier	N/A

CONTAINERS

Athens will provide the District with 96-gallon carts measuring 45" H x 33" W x 29" L. The carts will adhere to CalRecycle container color specifications: blue for recycling, green for organics, and black for trash.

Carts will be labeled with our company name and telephone number on the front face and include prominent hot stamp labeling to designate acceptable materials for that container. Additionally, each cart will feature a quick response (QR) code hot stamped on the container lid that redirects to additional educational resources. This approach ensures Senate Bill (SB) 1383 compliance by meeting CalRecycle container requirements for translation and listing acceptable and non-acceptable materials.

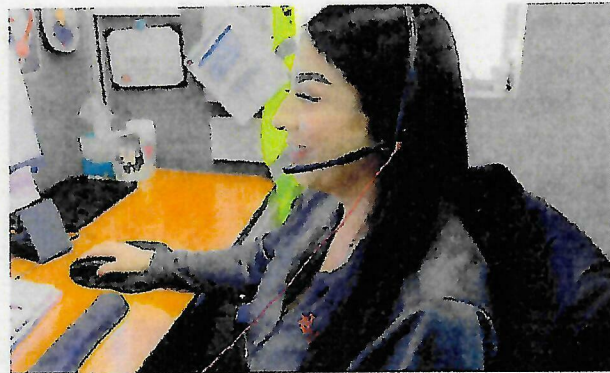


DISPOSAL SITES

Athens operates a fully integrated network of post-collection facilities designed to meet the District's disposal and processing requirements, as well as comply with SB 1383 requirements. Each of our Materials Recovery Facilities (MRFs) and organics processing facilities are equipped with certified scales, automated data collection systems, and advanced reporting platforms that enable accurate material tracking and regulatory compliance. Additionally, Athens maintains strategic partnerships with other public or private entities for the use of non-Athens facilities. This guarantees the most cost effective and environmentally friendly solutions for the communities we serve.

Facility	Address
Sun Valley MRF	11121 Pendelton Street Sun Valley, CA 91352
Crown Recycling Services	9189 De Garmo Avenue Sun Valley, CA 91352
Calabasas Landfill	5300 Lost Hills Road Agoura Hills, CA 91301

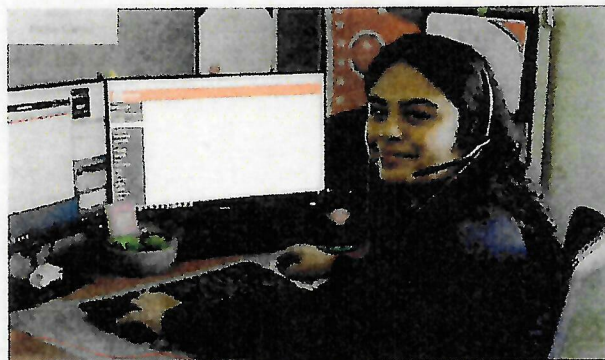
| CUSTOMER SERVICE PLAN



Exceptional service defines who we are at Athens Services. Since our founding, we have built our company culture around a simple principle—put people first and provide exceptional service to every customer, every time. This customer-first mindset guides everything we do and has remained the cornerstone of our organization.

Serving as the driving force behind this commitment are our Account Specialists. They are the welcoming voice of Athens, greeting every customer with professionalism and warmth, listening carefully to understand each unique situation, and providing appropriate solutions tailored to our customers' specific needs.

Whether handling routine inquiries, processing service requests, or resolving concerns, our Account Specialists take a solutions-focused approach that keeps operations running smoothly and ensures we consistently exceed expectations.



MANAGING SERVICE REQUESTS

Athens is committed to providing an exceptional customer experience that is reflective of our community values and approach to service excellence. We are obsessive about first-call resolution, ensuring calls are answered by a live representative within 30 seconds. **Customers are never routed to automated phone systems or distant call centers.** Our standard is to resolve all inquiries on the same day if received before 2:00 p.m., or by 10:00 a.m. the following day for later requests.

For local, in-person service, the Thousand Oaks Operations and Sustainability Center will serve as the home base for Athens team members dedicated exclusively to the Bell Canyon community. These Account Specialists will be equipped with specialized training specific to Bell Canyon residents and contractual requirements.

Additionally, Athens' primary call center in the City of Irwindale is staffed by more than 100 highly trained Account Specialists, many of whom are multilingual and can provide assistance in more than 150 languages, ensuring each customer is heard, understood, and supported. Our regular customer service hours are Monday through Friday, from 7:00 a.m. to 5:00 p.m. and on Saturdays from 7:00 a.m. to 12:00 p.m., excluding holidays. Additionally, our extended service team is always available 24/7 to provide support.

MULTI-CHANNEL SUPPORT OPTIONS

Our hyper-focused approach to ensuring that we are available for support means we offer multiple channels for customers to reach us. This allows customers to choose their preferred method of communication, ensuring flexibility, convenience, and overall satisfaction.

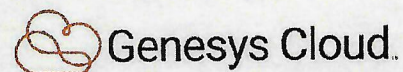
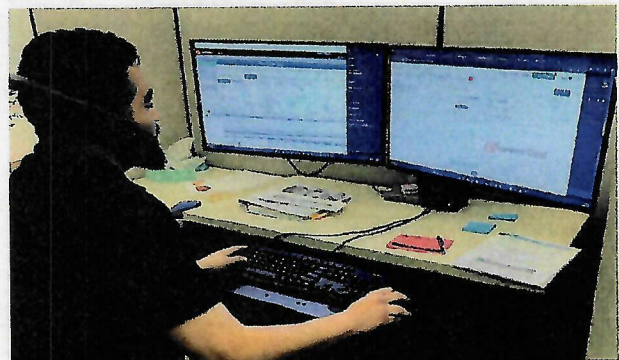
- **Toll Free Bell Canyon Phone Number** – Residents will be provided with a Bell Canyon-specific phone number for service inquiries that will connect seamlessly to Athens’ customer experience team for personalized assistance and prompt resolution.
- **Email** – For customers who prefer digital communication, Athens’ Account Specialists can be reached via BellCanyonInquiries@AthensServices.com.
- **Live Chat** – Available during regular business hours and accessible through the Athens website, live chat offers real-time assistance for those who prefer immediate online support.
- **Online Portal** – A user-friendly self-service portal allows customers to submit non-urgent requests, such as bulky item pickups and service level adjustments, through an automated work queue system.
- **Social Media** – Customers who are more active on social media also have the option to request customer service support through direct messaging on Facebook and Instagram.

DEDICATED PHONE SYSTEM

Genesys Cloud CX serves as Athens’ next generation customer engagement platform, providing visibility into day-to-day service performance and ensuring customers receive faster, smarter, and more personalized support. Through our ongoing dedication to innovation, responsiveness, and continuous improvement, Genesys is designed to further streamline operations by reducing call handling times, increasing efficiency, and ensuring that customers are immediately connected with an Account Specialist. The platform’s AI-powered capabilities will enhance the overall customer experience through intelligent routing, predictive engagement, and real-time performance analytics.

Call Center Capabilities:

- **Intelligent Call Routing** – Incoming calls will be routed through Genesys using a city-based support model, where dedicated teams of experts support specific cities and customers. Calls will be directed to the right representative based on inquiry type, language preference, and service history, and city alignment, helping deliver faster resolutions and a more personalized customer experience.
- **Omnichannel Communication** – Customers will be able to engage through multiple channels, including phone, web chat, text messaging, and email, with seamless integration across all touchpoints for a unified experience.
- **Real-Time Monitoring and Analytics** – Supervisors will have live visibility into call queues, performance dashboards, and quality monitoring tools to ensure service-level adherence and proactively identify coaching opportunities.
- **Scalability and Reliability** – Genesys Cloud CX supports both local and Irwindale call center operations, allowing Athens to dynamically balance workloads and ensure uninterrupted service for the District.



COMPLAINT RESOLUTION

As part of our first-call resolution commitment, Athens responds to any service complaints or inquiries within 24 hours and tracks these reports in our Soft-Pak system. Detailed descriptions of complaints and inquiries are documented in Soft-Pak as a permanent note, which can be accessed to generate monthly, quarterly, or yearly reports and can be provided to the District upon request.

PUBLIC OUTREACH

Athens has a proven record of designing and implementing outreach and education programs that drive measurable diversion, minimize contamination, and ensure compliance with state and local policy. Our approach for the District prioritizes customer understanding and proper container usage, equipping each customer with the knowledge and tools to reduce waste, and recycle and compost effectively. Additionally, our SB 1383 outreach highlights food waste prevention and methane reduction benefits of diverting organics waste from landfills, along with public health, safety, and environmental impacts.

All materials and communications will be developed in partnership with the District, tailored to identified community needs and subject to District approval prior to release. District-approved messaging and logos shall be used as directed by District representatives.



PRICING STRUCTURE

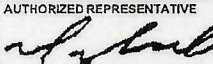
Service	Service Description	Rate
Basic Service	One 96 Trash Cart/Week	\$88.00/Month/Unit
	One 96 Recycle Cart/Week	
	One 96 Organics Cart/Week	
Optional Services	Cut-off and Restart Fee	\$37.27
	Walk-up Service Fee	\$42.50/Month
	EXTRA CARTS:	
	Each additional 96 Trash Cart	\$24.75/Month/Unit
	One additional (after Basic) 96 Recycle Cart	N/C
	Each additional (more than 2) 96 Recycle Cart	\$11.98/Month/Unit
	Each additional 96 Organics Cart	\$24.75/Month/Unit
	EXTRA PICK-UP	
	Extra pick up on service day	\$15.00/Cart
	Extra pick up on service day	\$7.50/Bag
	Extra pick up on service day	\$45.00 For three (3) Carts
	Extra pick up on service day	\$45.00 For six (6) Bags
	BULKY ITEMS:	
	Bulky Item Pick-up	\$50.00/two items
	Additional Bulky Items	\$21.76/Item

Household Hazardous Waste Curbside Pick-Up is a program we currently run in both Thousand Oaks and Unincorporated Ventura County. This program is available to Bell Canyon at a full participation opt-in rate of \$2.00 per household per month.

Additionally, eligible senior residents will be offered a 10% discount on basic services, including valet collection.

INSURANCE & PERFORMANCE BOND

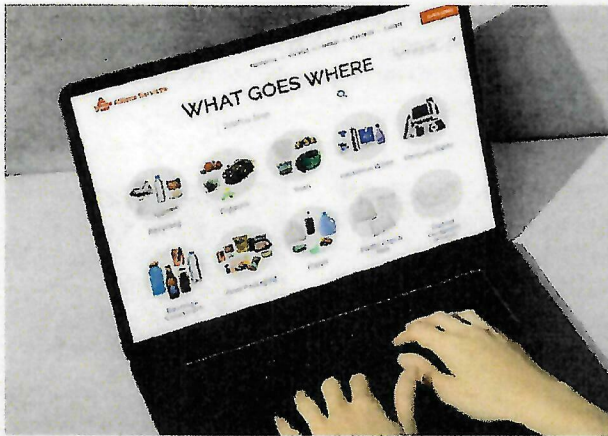
A copy of Athens Services' Certificate of Liability Insurance is available below and details our compliance with the District's minimum insurance and liability requirements. If required, a performance bond may be provided upon request from the District.

ACORD®		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 2/26/2026			
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.							
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
PRODUCER Marsh & McLennan Agency LLC Marsh & McLennan Ins. Agency LLC 1 Polaris Way #300 Aliso Viejo CA 92656			CONTACT NAME: Matthew McNab PHONE (A/C No. Ext): 949-362-6317 FAX (A/C No.): E-MAIL ADDRESS: matthew.mcnab@marshmma.com				
License#: 0H18131			INSURER(S) AFFORDING COVERAGE		NAIC #		
INSURED Arakelian Enterprises, Inc. Athens Services, Inc. 14048 Valley Boulevard City of Industry CA 91746			INSURER A : AIG Specialty Insurance Company		26883		
			INSURER B : Greenwich Insurance Company		22322		
			INSURER C : National Fire & Marine Insurance		20079		
			INSURER D : XL Insurance America, Inc.		24554		
			INSURER E :				
			INSURER F :				
COVERAGES		CERTIFICATE NUMBER: 1966613635		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	N	N	EG6439324	3/1/2026	3/1/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY	N	N	RAD500042711	3/1/2026	3/1/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 25,000	N	N	42UMO31039307	3/1/2026	3/1/2027	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	RVVD500042012	3/1/2020	3/1/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) RE: Evidence of Coverage.							
CERTIFICATE HOLDER				CANCELLATION			
Evidence of Coverage				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 			
ACORD 25 (2016/03)				© 1988-2015 ACORD CORPORATION. All rights reserved.			
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ENVIRONMENTAL & RECYCLING PROGRAMS

Athens Services offers comprehensive, compliant recycling programs designed to meet regulatory requirements and support sustainability goals. We are equipped with a team of experienced, local Outreach Representatives who are available to collaborate with District representatives and provide an in-depth analysis of recycling initiatives and their associated benefits. Athens' outreach team can provide periodic and as requested HOA education sessions tailored to the Bell Canyon community. Topics covered can range from SB 1383 requirements and waste sorting best practices to informal question and answer forums where residents can go over specific questions unique to their situation.

Additionally, Athens maintains an interactive online tool, the What Goes Where Guide, which provides guidance for more than 420 everyday items. The platform is community-specific, intuitive, picture-oriented, and easy to follow, offering practical tips for reusing, reducing, recycling, and composting. It also features in-depth educational content on proper disposal options, safe handling practices, and alternative recycling pathways. A preview of the What Goes Where Guide can be viewed by visiting CanIRecycleMy.com.



INNOVATIVE APPROACHES & ADDED VALUE

INNOVATION THROUGH TECHNOLOGY INVESTMENTS

Athens Services is a full-service waste collection, recycling, and disposal company. We do not own a single landfill. As such, our operations prioritize material and resource recovery and rely on landfill disposal only as a last resort. Central to this commitment is our continued investment in the latest and most advanced material processing technology to help our customers achieve high diversion rates.

Commissioned in 2014, the Sun Valley Materials Recovery Facility (SVMRF) is a fully enclosed facility designed to recover recyclables from both source-separated and mixed waste streams. The site, wholly owned and operated by Athens, is permitted to accept 1,500 tons per day (TPD), including municipal solid waste, commercial single stream, and multifamily property mixed recyclables. A video breakdown and step-by-step walkthrough of our materials recovery process can be viewed by visiting AthensServices.com/Sun-Valley.

The Sun Valley MRF is an advanced facility that integrates optical sorters, robotic sorting units, magnets, and eddy currents, as well as BHS' Max-AI™ Autonomous Quality Control unit. This multi-layered processing approach allows SVMRF to achieve high recovery rates even from contaminated feedstock. Notably, this facility was the first in the nation to deploy the Max-AI™ robotic sorter, improving PET bale quality to meet strict end-market specifications.



Key Features of Sun Valley MRF



80,000
square foot facility



200 kW
solar installation
with energy offset

- ✓ LEED® Silver certified
- ✓ Los Angeles Green Business certified
- ✓ Seven optical sorters calibrated for fiber, polyethylene terephthalate (PET #1), high-density polyethylene (HDPE #2), polypropylene (PP #5), and mixed plastics



VALUE ADDED SERVICE ENHANCEMENTS

Athens' proposal includes value-added benefits for the District that go beyond the requirements of the RFP. These additional services will provide an enhanced Athens experience for Bell Canyon residents.

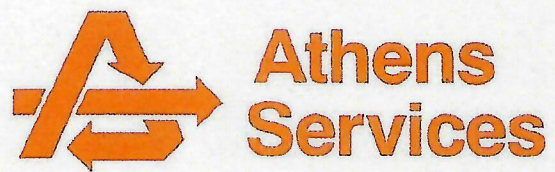


COMPOST GIVEAWAYS

Twice per year during regularly scheduled District cleanup events, Athens will also host compost giveaways for all residents. Organics materials, including green waste, food scraps, and food-soiled paper (100% fiber-based), are processed at Athens' American Organics composting facility, where it is transformed into nutrient-rich compost and soil-amendment. The compost and mulch produced from this facility meets SB 1383 standards and can be utilized in both residential applications and the District's landscaping needs.

NEIGHBORHOOD CLEANUP SUPPORT

During the District's biannual neighborhood cleanup and bulky item collection events, Athens' team members will provide staffing to support community members in safely and properly disposing of unwanted items.



AthensServices.com