**Bell Canyon Community Services District**

**30 Hackamore Lane**

**Bell Canyon, California 91307**

**Board of Directors MINUTES**

**3-15-21 MEETING**

**In accordance with Government Code Section54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a regular meeting at 7:00PM on Monday, March 15, 2021, to consider those items set forth in the following agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserves the right to modify the order in which items are heard.**

1. ***Call to Order and Roll Call.*** The meeting was called to order at 7:06 pm by President Richard Levy.

Members present: President Richard Levy, Vice President Eric Wolf, Judy Lantz and Michael Glassman and Dennis Roy.

 ***2. CSD Executive Board Leadership Officers.***

The positions of Executive Board President and Vice President were discussed. Eric Wolf made a motion and Judy Lantz seconded the motion to have Dennis Roy become the President and Michael Glassman become the Vice President. The positions became vacant when Richard Levy stepped down as President and Eric Wolf stepped down as Vice President. All members of the Board voted to support the change in the Executive positions. Richard Levy and Eric Wolf were Thanked for their service and will remain on the Board as members

**3.** Public Forum-In accordance with Government Code Section 54954.3, every agenda for a regular meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item of Interest to the public, before or during the legislative body’s consideration of the item, that is within the subject matter of the legislatives body, provide that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2

. Resident Lisa Riccomini addressed the Board and expressed her support for Bell Creek Park improvements.

  ***4. Approval of minutes from previous Board Meeting.***

 Upon a Motion by Eric Wolf and Seconded by Dennis Roy, the Board unanimously approved the Minutes of the February 2021 meeting.

Michael Glassman requested that in the future draft Minutes be prepared and circulated a week before the meeting rather than the day of or the day before the meeting.

 ***5. Monthly Financial Report (s) and any other financial matters including investments of funds.***

January Financials. Motion by Judy Lantz and Seconded by Eric Wolf to approve the January Financial Report. The Motion passed without opposition.

 February Financials. Motion by Richard Levy and Seconded by Eric Wolf. The Motion passed without opposition.

 ***6. Board Books and Orientation materials for new Board Members.***

 The Matter was tabled.

 ***7. CSD Clerical Staffing, Policies, Procedures, and office lease. The use of CSD Vehicles.***

 The above subjects were discussed.

Dennis Roy made a motion and Eric Wolf seconded the motion for Judy Lantz to further organize CSD records. The matter passed without opposition.

Motion by Michael Glassman and seconded by Eric Wolf authorizing the General Manager to look into hiring an office person for part time clerical employment. The motion passed without opposition.

 ***8. Use of CSD Attorney services and approval to contact the Attorney.***

 Approval by the CSD President or his Designee to contact the CSD Attorney.

 ***9. Discussion, Review and reply to the LAFCO Audit (MSR) of CSD.***

 The CSD’s written Responses to LAFCo’s questions in connection with its preparation of the MSR has been signed and delivered to the LAFCo office.

 ***10. Waste Management Lease Status.***

 This matter will be discussed at the next month’s CSD meeting.

 ***11. Discussion and update of all Bell Canyon Park related matters. Lease (Rent) of the park to community members. Amendments to the Park Lease.***

 Attorney Jane Usher will attend a CSD meeting to discuss the park matter. Motion by Michael Glassman to allocate $1,900 to RMR Design for county research for the park development. Richard Levy seconded the motion. All voted to support the motion. This matter will continue for discussion and review during future CSD monthly meetings.

 ***12. Triunfo Lease.***

Motion by Eric Wolf and Seconded by Dennis Roy authorizing Michael Glassman to speak with the Triunfo representative regarding the land. The motion was passed 4-1 with Richard Levy voting against the motion.

 13. Motion by Eric Wolf and seconded by Judy Lantz to adjourn the meeting. The meeting concluded at 9:00 pm.

 The next CSD Board meeting is scheduled for April 19, 2021.

Minutes drafted by Dennis P. Zine and posted by Judy Lantz

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