

Clean Up Day Stats: 20.89 tons of waste

- ✓ Mixed Solid Waste (“Trash”): 7.26 tons
- ✓ Mixed Construction & Demolition: 3.46 tons
80% certified recycling
- ✓ Mixed Metal: 2.2 tons **100% recycled**
- ✓ Mixed Green Waste: 7.97 tons
100% recycled



CSDA Fraud and Internal Controls



Financial Reporting and Audits

- **What is a Budget?** A budget is a **FLEXIBLE** plan.
- **What should a District report?**
 - **Budget to Actuals** – District reports monthly
 - **Balance Sheet** – District reports monthly
 - **Audit MD&A** – District provides MD&A (see page four of FYE 2025 Audit)
 - **Report Investments Quarterly** – District provides monthly
- **Rotate Audit Partner every 7th year**
- **May rotate back to former audit partner every 7th year**
- **New audit firm not required**



RED FLAGS

- Are reserves being depleted?
- If reserves are being depleted, is it planned?
- Are reserves being used to fund operations vs. projects?
- Is debt incurred to fund operations and projects?
- Is debt servicing too high?
- Are funds available for pension benefits and retiree health benefits?
- Is scheduled maintenance being deferred due to lack of funds?
- Is the district unable to finance projects critical to its mission?
- Did district receive an UNFAVORABLE audit?
- Voters repeatedly failed to pass requests for fee increases?



RESERVES POLICY

- **What is a Reserves Policy?** Setting aside funds for projects, economic uncertainty (tax revenue) or restricted funds designated for a purpose (pensions, health benefits)
- How much should a district reserve? Government Finance Officers Association suggests 3 to 6 months of general operating expenses should be reserved.
- Six months of OpEx reserves is considered conservative
- Six months reserve is approximately \$450,000 for BCCSD



WHEN ARE RESERVES EXCESSIVE?

- For amounts exceeding adequate reserves, district should work on spending those funds down
- Funds above adequate reserve levels of 3 to 6 months, or \$450,000 for BCCSD should be sent on projects benefiting the District





PROPOSAL

May 14, 2026

**Walter Kelly
30 Hackamore Lane,
Bell Canyon, CA 91307**

**2846 Silk Oak Avenue
Thousand Oaks, CA 91362
(310) 457-5229**

**info@TheAsphaltJungle.com
www.TheAsphaltJungle.com**



Welcome

Since 1978, The Asphalt Jungle's reputation has been synonymous with competitive pricing and superior workmanship, matched only by our attention to service and satisfaction.

The Asphalt Jungle values honesty, transparency, professionalism, and strive at all times to be courteous, efficient and cost effective. We are a family owned and operated business and all employees and staff are considered vital members of our family and company.

We believe that it is vital to communicate the pros and cons of each approach under consideration. Honest communication benefits both our clients and ourselves and gives us the best opportunity to deliver customer satisfaction.

We have earned our reputation as one of Southern California's premier asphalt companies by exceeding expectations with a focus on performance and accountability in work and service.

Thank you again for allowing us this opportunity to bid for this project and submit this proposal.

Sincerely,

Dan Steffen, *President*



2846 Silk Oak Avenue
Thousand Oaks, CA 91362
(310) 457-5229

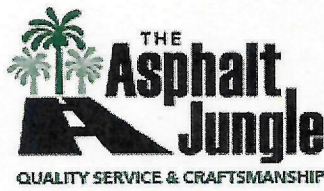
info@TheAsphaltJungle.com
www.TheAsphaltJungle.com

Site Map



2846 Silk Oak Avenue
Thousand Oaks, CA 91362
(310) 457-5229

info@TheAsphaltJungle.com
www.TheAsphaltJungle.com



	<u>Price</u>
<input type="checkbox"/> Pulverize & Pave – Red Section:	\$34,689.03
<ul style="list-style-type: none">• Pulverize the entire red section measuring approximately 5,818 square feet. Grade and compact newly pulverized material to create a proper foundation for new pavement.• Pave entire red section with 3 inches of hot mix asphalt. All new asphalt will be spread by a paving machine, compacted by a 3-ton vibratory roller, and placed for maximum water drainage.• Install roughly 300 linear feet of new asphalt berm along the edge of the roadway in the red section.• Quoted pricing is based on performing all work on weekdays. If weekend work is required, overtime charges may be incurred, which will impact the quoted price.	
Total:	\$0.00

	<u>Price</u>
<input type="checkbox"/> Pulverize & Pave – Green Section:	\$77,703.91
<ul style="list-style-type: none">• Pulverize the entire green section measuring approximately 21,843 square feet. Grade and compact newly pulverized material to create a proper foundation for new pavement.• Pave entire red section with 3 inches of hot mix asphalt. All new asphalt will be spread by a paving machine, compacted by a 3-ton vibratory roller, and placed for maximum water drainage.• Quoted pricing is based on performing all work on weekdays. If weekend work is required, overtime charges may be incurred, which will impact the quoted price.	
Total:	\$0.00

2846 Silk Oak Avenue
Thousand Oaks, CA 91362
(310) 457-5229

info@TheAsphaltJungle.com
www.TheAsphaltJungle.com



		<u>Price</u>
<input type="checkbox"/>	Resurface - Red Section:	\$21,586.63
<ul style="list-style-type: none"> • Clean the entire red section, measuring approximately 5,818 square feet, of all loose dirt and debris. • Apply a tack coat and resurface the entire red section with 2 inches of hot mix asphalt, including leveling low or broken spots. All new asphalt will be spread by a paving machine, compacted by a 3-ton vibratory roller, and placed for maximum water drainage. • Quoted pricing is based on performing all work on weekdays. If weekend work is required, overtime charges may be incurred, which will impact the quoted price. 		
Total:		\$0.00

		<u>Price</u>
<input type="checkbox"/>	Pulverize & Pave - Red & Green Section:	\$99,194.60
<ul style="list-style-type: none"> • Pulverize the entire red and green sections, measuring approximately 27,661 square feet. Grade and compact newly pulverized material to create a proper foundation for new pavement. • Pave the entire red and green section with 3 inches of hot mix asphalt. All new asphalt will be spread by a paving machine, compacted by a 3-ton vibratory roller, and placed for maximum water drainage. • Install roughly 300 linear feet of new asphalt berm along the edge of the roadway in the red section. • Price is based on performing the work on both sections at the same time. • Quoted pricing is based on performing all work on weekdays. If weekend work is required, overtime charges may be incurred, which will impact the quoted price. 		
Total:		\$0.00

2846 Silk Oak Avenue
 Thousand Oaks, CA 91362
 (310) 457-5229

info@TheAsphaltJungle.com
 www.TheAsphaltJungle.com



Sign & Accept

Thank you for giving us the opportunity to quote this project.

We are confident that your job will be delivered on time, on budget, and that all work will be performed with a superior level of service and integrity. We expect that you will be completely satisfied with the finished product.

If you are ready to move forward, please sign below to accept our proposal. If multiple options are offered, please check the appropriate box next to the option(s) of your choosing. By signing, you are agreeing to our terms and conditions below. After we receive the signed contract, we will contact you to schedule a project start date.

Please feel free to contact us with any questions or concerns.

Walter Kelly

Date:

Dan Steffen

Date:

2846 Silk Oak Avenue
Thousand Oaks, CA 91362
(310) 457-5229

info@TheAsphaltJungle.com
www.TheAsphaltJungle.com



Terms & Conditions

GENERAL CONDITIONS:

- **Payment:** The terms of payment must be strictly adhered to. Payment is due in full upon completion of the job, unless otherwise agreed to in writing. All payments must be timely and received on the due date. Any payment that is not timely will be subject to interest at 1-½% per month equal to the rate of 18 percent (18%) per annum, until paid in full. All payments are to be made in U.S. dollars.
- **Preliminary Lien Notice and Mechanic's Liens:** The Asphalt Jungle and their material suppliers customarily file preliminary lien notices after completion of the job. This is for our protection and will not affect your property unless a mechanic's lien is subsequently filed. California law allows contractors, sub-contractors, material providers, and others who help improve your property and are not paid for their labor, services, or materials to enforce their claim by filing a Mechanic's Lien.
- **Employees and Subcontractors:** All employees of The Asphalt Jungle are fully covered under our worker's compensation insurance. At times, Asphalt Jungle employs subcontractors to deliver material or provide labor and services necessary to complete your project.
- **Insurance:** The Asphalt Jungle carries workers compensation and commercial general liability insurance with policy limits not less than \$1,000,000.00. There will be an additional monetary charge for any specific additional insurance, waiver of subrogation, and primary non-contributory endorsements. Evidence of insurance and blanket additional insureds, as required by contract, are included at no additional charge.
- **Change Orders:** Any change in work performance requested from the original proposal must be agreed to between the parties in writing. The Asphalt Jungle will provide written change orders for customer signature as needed.
- **Rescheduling:** Any rescheduling of the job once the commencement date is set may result in a rescheduling fee to be charged to customer based upon time, preparation, cost and material.
- **Weekend Fee:** Quoted pricing is based on performing all work on weekdays. If weekend work is required, overtime charges will be incurred, which will impact the quoted price.
- **Other General Terms:** This Agreement shall be governed by the laws of the State of California, and venue for all purposes shall be Los Angeles Superior Court or Ventura Superior Court. In the event of a dispute arising out of this agreement, the prevailing party shall be entitled to reasonable attorneys' fees and costs. The Asphalt Jungle is not responsible for any damages or delays caused by weather, strikes, fires, manufacturing contingencies, governmental regulations, delays in transit, acts of God, or any other contingency beyond our control. This agreement may be signed and transmitted by facsimile or email, and the signatures shall be deemed original for all purposes. The Asphalt Jungle shall not be responsible or liable to owner or third parties unless it is a direct result of its negligence or willful misconduct.

2846 Silk Oak Avenue
Thousand Oaks, CA 91362
(310) 457-5229

info@TheAsphaltJungle.com
www.TheAsphaltJungle.com



Terms & Conditions

WORK DISCLOSURES:

- **Job Site:** It is important that the job site be in the same condition that it was at the time The Asphalt Jungle issued its Proposal. If there is any clean-up or changes to make the site ready, that service will be billed to you as an additional charge. The job site shall be delivered to The Asphalt Jungle free of any debris, vehicles, or other obstructions so that the job can commence upon our arrival at the site. If there are tenants or other parties that will be affected by the work, it is the owner's responsibility to notify them before the start of the project.
- **Removal Variables:**
 - Removal prices are based on existing asphalt being 3 inches thick. If existing asphalt exceeds 3 inches, the client will be advised of the additional costs to cover labor, removal, hauling and disposal of excess material.
 - If Petromat or other geotextile fabric is contained under existing asphalt, the client will be advised of the additional costs for removal and dumping of material.
 - The Asphalt Jungle is not responsible for damages to any pipes, water lines or other underground utilities located within a one foot depth from elevation of existing asphalt surface.
- **Water:** Client to provide water in sufficient quantities for The Asphalt Jungle to perform proposed work. If it is necessary to obtain a water meter, the client will pay all costs for The Asphalt Jungle to obtain the meter and any incurred costs of water material.
- **Permits:** Any permits or licenses, unless otherwise specified in the contract, are the client's responsibility. If The Asphalt Jungle is requested to obtain permits or licenses, it will be reimbursed for the time and costs related to obtaining said permits and licenses.
- **Pipes/Utilities:** The Asphalt Jungle is not responsible for damage to any underground or buried pipes, utilities, irrigation, water lines or any other obstacles located within a one-foot depth from the top of existing asphalt surface area.
- **Reflective Cracks:** Client is advised that reflective hairline cracks located in existing asphalt might appear in newly resurfaced asphalt at a future date. The occurrence of reflective cracks are normal and do not represent faulty workmanship or materials.
- **Sealed Cracks:** Client is advised that sealed cracks (cracks treated with crack fill material) will not be eliminated but will be reduced in size. All cracks will remain visible after crack seal and sealcoat work has been completed. After application, crack seal material will settle and contract into the existing cracks leaving the treated crack lower than the surrounding asphalt surface area.
- **Scuff Marks:** Scuff marks or tire rotation marks may occur during initial curing time of new asphalt paving and do not represent faulty workmanship or materials. Scuff marks are temporary and will fade as the new asphalt cures. Curing time is usually 30-60 days after the performance of paving work.
- **Drainage:** Standing or ponding of water may occur on paved surfaces with less than 1% slope and does not reflect defective workmanship. The Asphalt Jungle will make all reasonable efforts to maximize proper water drainage.
- **Oil Spots:** Heavy oil deposits are primarily located in parking stall areas and may result in flaking and non-adherence of sealcoat material to existing asphalt. The Asphalt Jungle provides no guarantee against flaking, peeling or non-adherence of new sealcoat material.

2846 Silk Oak Avenue
Thousand Oaks, CA 91362
(310) 457-5229

info@TheAsphaltJungle.com
www.TheAsphaltJungle.com

PROPOSAL



NEW ASPHALT RESURFACING PARKING LOT
CRACKS SEAL COATING PATCH REPAIR STRIPING
818-849-5013 818-403-4435

Lic #1110254
Fully Insured & Bonded

CLIENT NAME: Walter Kelly
ADDRESS: 30 Hackamore Ln
EMAIL ADDRESS:
gm@bellcanyoncsd.ca.gov

DATE:04/30/2026
PHONE NUMBER:805-874-2121
JOB LOCATION: Bell Canyon, CA 91307

ITEM	WORK DESCRIPTION	SQF	PRICE
A	GRIND / OVERLAY INCLUDES THE FOLLOWING: 1. GRIND THE SURFACE AREA. 2. REMOVE AND HAUL AWAY ALL GRINDINGS. 3. INSTALL THE NECESSARY AMOUNT OF BASE ROCK. 4. APPLY ASPHALT BINDER TO THE SURFACE AREA. 5. INSTALL 3" INCHES OF NEW HOT ASPHALT. 6. GRADE THE ASPHALT. 7. COMPACT THE ASPHALT USING A TANDEM ROLLER. 8. IRON ALL EDGES. 9. CLEAN AND REMOVE ALL DEBRIS FROM THE PROJECT AREA.	16,200 SQF	\$93,960
B	SEAL COAT		
C	STRIPING		
D	OTHER		
PAYMENT IN FULL DUE UPON COMPLETION. REMOVAL OF OLD ASPHALT OVER 3" THICK ARE SUBJECT TO HIGHER CHARGES.			TOTAL: \$93,960

We propose hereby to furnish material and labor complete with the above specifications for \$93,960 to be paid cash or local check. A deposit of \$46,980 is due prior to starting work. Upon completion of the job, the balance of \$46,980 is due and payable day of completion.

Warranties and Conditions-

Our workers are fully covered by Workers Compensation Insurance. We carry full liability insurance. We warranty our material and workmanship for one year. There is no warranty on cracking, tire marking, or vegetation re-growth. Pre-existing cracks will cause cracks in new surfaces. JDJS BUSINESS INC. is not responsible for damages to underground pipes, conduits, or other utilities, which are not visible. All deliveries of material supplies, or equipment over roadways or drivers of the premises shall not incur any liability to the company.

Acceptance of Proposal-

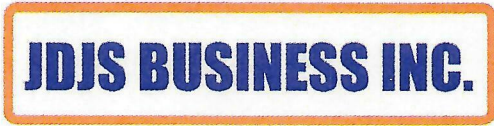
The above price, specifications, warranties, and conditions are fully understood and are satisfactory and hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above. In the event it becomes necessary to refer said proposal to the attorney, the undersigned agrees to pay attorney's fees and costs incurred in the collection of monies due under said proposal.

Authorized Signature of Acceptance: _____ Date: _____

JDJS BUSINESS INC.: _____ Date: _____

PROPOSAL

#43026



**NEW ASPHALT • RESURFACING • PARKING LOT
 • CRACKS • SEAL COATING • PATCH REPAIR • STRIPING
 818-849-5013 818-403-4435**

Lic #1110254
 Fully Insured & Bonded

CLIENT NAME: Walter Kelly
 ADDRESS: 30 Hackamore Ln
 EMAIL ADDRESS:
 gm@bellcanyoncsd.ca.gov

DATE: 4/30/2026
 PHONE NUMBER: 805-874-2121
 JOB LOCATION: Bell Canyon, CA 91307

ITEM	WORK DESCRIPTION	SQFT	PRICE
A	<u>ASPHALT OVERLAY INCLUDES THE FOLLOWING:</u> 1. CLEAN AND PREPARE THE SURFACE. 2. INSTALL NEW REDWOOD HEADERS AND STAKES AS NEEDED. 3. APPLY WEED KILLER WHERE NEEDED. 4. APPLY ASPHALT BONDING TACK COAT. 5. PRE-BASE ANY HOLES AND TRENCHES WITH ASPHALT. 6. DELIVER AND INSTALL 1-1/2" HOT ASPHALT. 7. FEATHER AND HAUL IRON EDGES. 8. STEAMROLL TO COMPACTION AS NEEDED. 9. [OTHER/ADDITIONAL DETAILS]	3,438 SQF	\$12,800
B	SEAL COAT		
C	STRIPING		
D	OTHER		
PAYMENT IN FULL DUE UPON COMPLETION. REMOVAL OF OLD ASPHALT OVER 3" THICK ARE SUBJECT TO HIGHER CHARGES.		TOTAL:	\$12,800
<i>We propose hereby to furnish material and labor complete with the above specifications for \$12,800 to be paid cash or local check. A deposit of \$6,400 is due prior to starting work. Upon completion of the job, the balance of \$6,400 is due and payable day of completion.</i>		DEPOSIT:	\$6,400
		BALANCE:	\$6,400

Warranties and Conditions-

Our workers are fully covered by Workers Compensation Insurance. We carry full liability insurance. We warranty our material and workmanship for one year. There is no warranty on cracking, tire marking, or vegetation re-growth. Pre-existing cracks will cause cracks in new surfaces. JDJS BUSINESS INC. is not responsible for damages to underground pipes, conduits, or other utilities, which are not visible. All deliveries of material supplies, or equipment over roadways or drivers of the premises shall not incur any liability to the company.

Acceptance of Proposal-

The above price, specifications, warranties, and conditions are fully understood and are satisfactory and hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above. In the event it becomes necessary to refer said proposal to the attorney, the undersigned agrees to pay attorney's fees and costs incurred in the collection of monies due under said proposal.

Authorized Signature of Acceptance: _____ Date: _____

JDJS BUSINESS INC.: _____ Date: _____