



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

MINUTES OF BELL CANYON CSD REGULAR MEETING ON DECEMBER 15, 2025

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Regular meeting at 7:00PM on Monday, December 15, 2025, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

- 1. Call to Order and Roll Call:** The meeting was called to order at 7:02 PM. Directors present were Judy Lantz (President), Norton Alderson, Shelby Linka and Peter Machuga. Julie De St. Jean was absent. Walter Kelly, General Manager, was present.
- 2. Pledge of Allegiance**
- 3. Open Forum Discussion**
No Public comments.
- 4. Motion to approve agenda**
P. Machuga moved to approve the 12/15/2025 agenda. J. Lantz seconded. The motion passed as follows:
Ayes: J. Lantz, N. Alderson, S. Linka, P. Machuga
Noes:
Abstain:
Absent: J. De St. Jean
- 5. Motion to approve 11/17/2025 regular meeting minutes**
P. Machuga moved to approve the 11/17/2025 regular meeting minutes. N. Alderson seconded. The motion passed as follows:
Ayes: J. Lantz, N. Alderson, S. Linka, P. Machuga
Noes:
Abstain:
Absent: J. De St. Jean



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6. Motion to approve the financials and credit card log

J. Lantz moved to approve and file November 2025 credit card log and November 2025 financials. S. Linka seconded. The motion passed as follows:

Ayes: J. Lantz, N. Alderson, S. Linka, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean

7. Election of Officers - President

S. Linka moved to nominate J. De St. Jean for President. N. Alderson seconded. The election results are as follows:

Ayes: S. Linka, N. Alderson

Noes: J. Lantz, P. Machuga

Abstain:

Absent: J. De St. Jean

8. Motion to move Election of Officers to next meeting

P. Machuga made the motion to move the Election of Officers to the next meeting. S. Linka seconded. The motion passed as follows:

Ayes: J. Lantz, N. Alderson, S. Linka, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean

9. Motion to approve correction to previously misnumbered By-Laws

P. Machuga moved to approve correction to previously misnumbered By-Laws. J. Lantz seconded. The motion passed as follows:

Ayes: J. Lantz, N. Alderson, S. Linka, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean



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10. Motion to approve creation of a 10-year financial projection

P. Machuga moved to approve creation of a 10-year financial projection. J. Lantz seconded. The motion failed as follows:

Ayes: J. Lantz, P. Machuga

Noes: S. Linka

Abstain: N. Alderson

Absent: J. De St. Jean

11. Motion to approve following the District document retention policy and shredding documents instead of digitizing saving up to \$20,000 in digitization expenses

J. Lantz moved to approve following the District document retention policy and shredding documents instead of digitizing saving up to \$20,000 in digitization expenses. P. Machuga seconded. The motion passed as follows:

Ayes: J. Lantz, N. Alderson, S. Linka, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean

12. Motion to approve Snow Day (aka The Great Skate) line-item budget

S. Linka moved to approve the Snow Day, aka The Great Skate, line-item budget. N. Alderson seconded. The motion passed as follows:

Ayes: J. Lantz, N. Alderson, S. Linka

Noes: P. Machuga

Abstain:

Absent: J. De St. Jean

13. CLOSED SESSION

PERSONNEL MATTERS

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Annual Bonuses awarded by vote 3-1.

Accountant awarded \$2,500.

General Manager awarded \$5,000.



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14. Motion to adjourn the regular meeting

P. Machuga moved to adjourn the regular meeting. S. Linka seconded.

The motion passed as follows:

Ayes: J. Lantz, N. Alderson, S. Linka, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean,

15. Next meeting

The next regular meeting will be on Monday, January 19, 2026, at
7:00 PM

16. Adjournment

The meeting was adjourned at 8:40 PM.