



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

REGULAR MEETING
OF THE BOARD OF DIRECTORS
DATE/TIME:

General Manager is inviting you to a scheduled Zoom meeting.

Topic: Regular Meeting
Time: Jul 20, 2026 07:00 PM Pacific Time (US and Canada)
Join Zoom Meeting
<https://zoom.us/j/91746812284?pwd=9GMYUu5KfbtBlEUDgQq7fzngfkgeK.1>
Meeting ID: 917 4681 2284
Passcode: 331299

AGENDA

In accordance with Government Code Section 54954, notice is hereby given that the Board of Directors of the Bell Canyon Community Services District will hold a regular meeting at 7:00 PM on Monday, July 20, 2026, at 30 Hackamore Lane, Bell Canyon, California in the Community Center to consider those items set forth in the following agenda, except in accordance with Government Code Section 54954.2[b]. The Board reserves the right to modify the order in which items are heard.

This meeting will be held in-person at the location identified above, and The District welcomes any member of the public to attend the meeting. Any non-resident who wishes to attend in-person can, upon their arrival at the front gate, inform gate personnel of their attendance at the District's meeting. No pre-registration is required.

As a courtesy, the District is offering Zoom access so members of the public can watch or listen to the meeting remotely. Technical problems may occur. **Please note that public participation through Zoom is limited and will only be available when allowed by the Brown Act (Government Code § 54953)**, such as during declared emergencies or other authorized teleconferencing situations. Outside of such situations, virtual meeting attendees who wish to provide public comment on agenda and/or non-agenda items, have the option of submitting their comment(s) in writing via email to the Secretary of the Board up to two hours prior to the scheduled meeting at gm@bellcanyoncsd.ca.gov. Please indicate in the email subject line the Agenda item number. Viewing and attendance is accessible via the Zoom link identified above.

Agenda Materials

The complete agenda for this meeting is available at <https://bellcanyoncsd.ca.gov> and at the District Office, 30 HACKAMORE LANE, SUITE #2B, BELL CANYON, CA 91307. Any materials submitted to the legislative body after distribution of this agenda will be available for public inspection at the District Office and available on the web site. Requests for agenda materials or meeting participation assistance can also be made by email to gm@bellcanyoncsd.ca.gov.



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

Americans with Disabilities Act (ADA) Accommodations

In compliance with the ADA, any person with a disability who requires accommodation in order to participate in a meeting should contact the District Office at gm@bellcanyoncsd.ca.gov to request accommodation. The District will use its best efforts to provide reasonable accommodation related to the meeting.

Per Government Code Section 54954.3, every agenda for a special meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item listed on this agenda, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b]. Public forum will be conducted as the first item of business.

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Public comments on Agenda and Non-Agenda Items.**

In accordance with Government Code Section 54954.3, every agenda for a regular meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any agenda item or on any non-agenda items within the jurisdiction of the Board of Directors. This agenda item provides that opportunity at this time. There will be no opportunity for public comments after the close of this agenda item. For public comments on non-agenda items, the determination of whether the item is within the jurisdiction of the Board of Directors is made solely by the presiding public official, who is the President of the Board of Directors if in attendance. No action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b].

Rules of behavior at the Board Meeting.

For any person to speak, they must be recognized by the Presiding Officer and passed the microphone so they can be heard on Zoom. Members of the public in the audience must come to the podium to speak. You will be notified when it is time to come to the podium. All public speakers will be allotted a maximum of 3 minutes.

Disruptive behavior will not be tolerated at the Board Meeting. The District reserves the right to remove anyone engaging in disruptive behavior from the meeting.

4. **Approval of the Agenda** – Motion to approve agenda.

5. **Consent Calendar (Roll Call Vote)**

5A. Approval of the 6/25/26 Special Meeting Minutes. Motion to approve the minutes. See agenda packet.

5B. June 2026 financials and May 2026 and June 2026 credit card logs. Informational Item. Receive and file monthly financial reports. See agenda packet.



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

6. MOTION ITEMS

6A. Approve purchase of General Liability Insurance. Motion to approve purchase of General Liability Insurance. See agenda packet.

6B. Approve Resolution 26-10 of the Board of Directors of the Bell Canyon Community Services District authorizing the adoption of the final Fiscal Year 2026-2027 Budget. Motion to approve Resolution 26-10. See agenda packet.

7. GENERAL MANAGER UPDATES. Informational items and discussion.

7A. Notice of Declaration of Candidacy.

8. OPTIONAL DIRECTOR UPDATES. Informational items and discussion.

9. NEXT MEETING

The next Regular meeting is on Monday, August 17, 2026, at 7 PM.

10. ADJOURNMENT



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

MINUTES OF BELL CANYON CSD SPECIAL MEETING ON JUNE 25, 2026

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Special Meeting at 1:00PM on Thursday, June 25, 2026, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

- 1. Call to Order and Roll Call:** The meeting was called to order at 1:00 PM. Directors present were Julie De St. Jean, Shelby Linka and Norton Alderson. Walter Kelly, General Manager, was present. Adrienne Brutsman and Peter Machuga were absent.
- 2. Pledge of Allegiance**
- 3. Open Forum Discussion**
No public comments.
- 4. Motion to approve the agenda**
S. Linka moved to approve the agenda. J. De St. Jean seconded. The motion passed as follows:
Ayes: J. De St. Jean, S. Linka, N. Alderson
Noes:
Abstain:
Absent: A. Brutsman, P. Machuga
- 5. Motion to approve the 6/15/2026 Regular Meeting minutes**
S. Linka moved to approve the 6/15/2026 Regular Meeting minutes. N. Alderson seconded. The motion passed as follows:
Ayes: J. De St. Jean, S. Linka, N. Alderson
Noes:
Abstain:
Absent: A. Brutsman, P. Machuga



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

Motion to Approve Resolution 26-07 of the Board of Directors of the Bell Canyon Community Services District determining that the awarding of a contract for "Trash, Recycling Materials and Organic Waste Collection, Processing and Disposal" ("Project") is not a "Project" as defined in the California Environmental Quality Act ("CEQA") and the CEQA Guidelines as set forth in CEQA Guidelines Section 15378(b) or alternatively is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301 (Class 1 Existing Facilities) and Section 15308 (Class 8 Actions by Regulatory Agencies for Protection of the Environment) and is also exempt pursuant to CEQA Guidelines Section 15061(b)(3), approving the Project and awarding the contract for "Trash, Recycling Materials and Organic Waste Collection, Processing and Disposal" to G.I. Industries dba Waste Management. Motion to approve Resolution 26-07.

S. Linka moved to approve Resolution 26-07. J. De St. Jean seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson

Noes:

Abstain:

Absent: A. Brutsman, P. Machuga

6. Motion to table approving purchase of General Liability Insurance.

S. Linka moved to table approving purchase of General Liability Insurance. N. Alderson seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson

Noes:

Abstain:

Absent: A. Brutsman, P. Machuga

7. Motion to approve Resolution 26-08 of the Board of Directors of the Bell Canyon Community Services District adopting a policy regarding disposal of surplus personal property and equipment.

S. Linka moved to approve Resolution 26-08. J. De St. Jean seconded.



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson

Noes:

Abstain:

Absent: A. Brutsman, P. Machuga

8. Motion to approve Resolution 26-09 of the Board of Directors of the Bell Canyon Community Services District adopting a board member electronic communications policy.

S. Linka moved to approve Resolution 26-09. J. De St. Jean seconded.

The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson

Noes:

Abstain:

Absent: A. Brutsman, P. Machuga

9. Motion to move to closed session

N. Alderson moved to move to closed session. S. Linka seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson

Noes:

Abstain:

Absent: A. Brutsman, P. Machuga

10. *The Board met in closed session to confer with legal counsel regarding anticipated litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(1). No reportable action was taken.*

11. Motion to adjourn

S. Linka moved to adjourn the meeting. N. Alderson seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson

Noes:

Abstain:

Absent: A. Brutsman, P. Machuga



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

12. Next meeting

The next regular meeting will be on Monday, July 20, 2026, at 7:00 PM

13. Adjournment

The meeting was adjourned at 2:00 PM.

Bell Canyon Community Services District
Balance Sheet
As of June 30, 2026

accrual Basis

	<u>Jun 30, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Wells Fargo # 7543 Checking	(3,788)
1005 · Wells Fargo # 7543 Sweep	749,447
1015 · Wells Fargo #6605 Brokerage	591,318
1025 · California Class #0001	<u>283,788</u>
Total Checking/Savings	1,620,765
Other Current Assets	
1215 · Prepaid Rent	<u>15</u>
Total Other Current Assets	<u>15</u>
Total Current Assets	1,620,780
Other Assets	
1500 · Equipment	43,154
1530 · Land	21,406
1600 · Accumulated Depreciation	<u>(31,906)</u>
Total Other Assets	<u>32,654</u>
TOTAL ASSETS	<u>1,653,434</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · Accrued Expenses	30,025
2120 · Payroll Liabilities	<u>(1,974)</u>
Total Other Current Liabilities	28,051
Total Current Liabilities	<u>28,051</u>
Total Liabilities	28,051
Equity	
3000 · Opening Bal Equity	905,662
3100 · Retained Earnings	1,031,462
Net Income	<u>(311,740)</u>
Total Equity	<u>1,625,384</u>
TOTAL LIABILITIES & EQUITY	<u>1,653,434</u>

Bell Canyon Community Services District
Profit & Loss
June 2026

accrual Basis

	<u>Jun 26</u>
Ordinary Income/Expense	
Income	
4020 · PropertyTax Revenue	587
4040 · Interest Income	3,485
4042 · Dividend Income	1,058
4080 · CASH BACK WFB CC	192
Total Income	<u>5,322</u>
Expense	
5070 · Membership Dues/Subscriptions	716
5076 · Security Services	239
5100 · Rent Expense	260
5110 · Bank Service Charges	440
5202 · Internet	221
5250 · Printing	170
5262 · Postage	50
5266 · Office Equipment	333
5276 · Software Subscription	224
5278 · Website & Domain	545
5300 · Recreational Activities	5,523
5340 · Phone Expense	80
5600 · Trash Removal	51,776
5605 · Restroom Maintenance	252
5700-00 · Gross Wages	11,200
5730 · Payroll Tax Expense	857
Total Expense	<u>72,886</u>
Net Ordinary Income	<u>(67,564)</u>
Net Income	<u><u>(67,564)</u></u>

Bell Canyon Community Services District
Profit & Loss Mo-YTD-Annual Budget Only
June 2026

	<u>Jun 26</u>	<u>Budget</u>	<u>Over Budget</u>	<u>Jul '25 - Jun 26</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
4020 · PropertyTax Revenue	587	64,274	(63,687)	838,578	771,288
4040 · Interest Income	3,485	1,000	2,485	35,574	12,000
4042 · Dividend Income	1,058	8,315	(7,257)	31,670	99,784
4080 · CASH BACK WFB CC	192	20	172	466	240
Total Income	5,322	73,609	(68,287)	906,288	883,312
Expense					
5040-00 · Legal	0	6,667	(6,667)	75,489	80,000
5052 · Outside Service/Consultants	0	250	(250)	1,368	3,000
5055 · Annual Certified Audit	0	0	0	19,100	18,470
5056 · Agency & Recruiting Fees	0	0	0	6,250	6,250
5060 · Insurance	0	2,947	(2,947)	31,794	35,360
5070 · Membership Dues/Subscript	716	221	495	3,636	2,650
5072 · Surveyor	0	0	0	9,375	17,000
5075 · County Admin. Fees	0	333	(333)	3,766	4,000
5076 · Security Services	239	1,667	(1,428)	20,239	20,000
5080 · LAFCO Fee	0	54	(54)	640	650
5090 · Meetings	0	21	(21)	0	250
5095 · Clean Up Events	0	1,042	(1,042)	11,479	12,500
5100 · Rent Expense	260	864	(604)	3,285	10,370
5110 · Bank Service Charges	440	458	(18)	5,450	5,500
5200 · Document Digitization	0	417	(417)	2,287	5,000
5202 · Internet	221	285	(64)	2,964	3,420
5250 · Printing	170	250	(80)	3,017	3,000
5260 · Office Supplies	0	125	(125)	1,471	1,500
5262 · Postage	50	21	29	264	250
5266 · Office Equipment	333	250	83	1,750	3,000
5276 · Software Subscription	224	708	(484)	5,090	8,500
5278 · Website & Domain	545	0	545	545	0
5299 · Miscellaneous	0	42	(42)	425	500
5300 · Recreational Activities	5,523	20,833	(15,310)	248,510	250,000
5302 · Latent Power Application	0	417	(417)	0	5,000
5340 · Phone Expense	80	80	0	960	960
5506 · CSD Vehicle Expenses	0	291	(291)	2,992	3,500
5600 · Trash Removal	51,776	51,014	762	590,880	612,172
5605 · Restroom Maintenance	252	420	(168)	5,292	5,050
5640 · Graffiti Abatement Services	0	83	(83)	0	1,000
5700-00 · Gross Wages	11,200	11,966	(766)	148,348	143,600
5730 · Payroll Tax Expense	857	1,198	(341)	11,362	14,360
Total Expense	72,886	102,924	(30,038)	1,218,028	1,276,812
Net Ordinary Income	(67,564)	(29,315)	(38,249)	(311,740)	(393,500)
Net Income	(67,564)	(29,315)	(38,249)	(311,740)	(393,500)

**BELL CANYON COMMUNITY SERVICES DISTRICT
TREASURER'S REPORT**

CASH ON HAND

Wells Fargo Checking #7543	(17,078)
Wells Fargo Sweep #7543	827,226
Wells Fargo #6605 Brokerage	590,260
California Class #0001	282,928
TOTAL CASH ON HAND	5/31/2026
	1,683,336

INCOME:

4020 · PropertyTax Revenue	587.00	
4040 · Interest Income	3,485.00	-
4042 · Dividend Income	1,058.00	
4080 · Cash Back WFB CC	192.00	
TOTAL INCOME	6/30/2026	5,322.00

BILLS PAID:

5070 · Membership Dues/Subscriptions	716.00
5076 · Security Service	239.00
5100 · Rent Expense	260.00
5110 · Bank Service Charges	440.00
5202 · Internet	221.00
5250 · Printing	170.00
5262 · Postage	50.00
5266 · Office Equipment	333.00
5276 · Software - Subscription	224.00
5278 · Website & Domain	545.00
5300 · Recreational Activities	5,523.00
5340 · Phone Expense	80.00
5600 · Trash Removal	51,776.00
5605 · Restroom Maintenance	252.00
5700 · Gross Wages	11,200.00
5730 · Payroll Tax Expense	857.00
2100 · Accrued Expenses	(4,995.00)
2020 · Wells Fargo MC-Kelly #0286	2.09
TOTAL BILLS PAID	6/30/2026
	67,893.09

TOTAL CASH ON HAND	6/30/2026	1,620,765
---------------------------	------------------	------------------

Prepared By: Zareh Nazarian

Approved: _____

CASH & INVESTMENTS

6/30/26

BELL CANYON COMMUNITY SERVICES DISTRICT

TYPE	INSTITUTION	MATURITY	AMOUNT	CURRENT MARKET VALUE	INTEREST RATE
Checking Account	Wells Fargo #7543	N/A	(3,788)	(3,788)	N/A
Investment Sweep	Wells Fargo #7543	N/A	749,447	749,447	3.51%
Investment	Wells Fargo #6605	12/31/26	591,318	591,318	4.43%
Investment	California Class #0001		283,788	283,788	3.70%
TOTALS			1,620,765	1,620,765	

Credit Card Log for month of May 2026

Credit Card Number

**** * 0286

Name on Credit Card: Walter Kelly

Transaction

Date	Item charged	Quantity	Amount \$	Appr'd By	Vendor name	Purpose/Use	Received by/ Delivered to	Receipt given to
5/3/26	Transcription Software	1	\$ 30.00	WK	Otter AI	transcription	WK	ZN
5/4/26	Software Subscription	1	\$ 239.40	WK	Castellan Consulting	software subscription	WK	ZN
5/9/26	Bulletin Board for Bus Stop	1	\$ 333.48	WK	Global Industries	Bulletin Board	WK	ZN
5/14/26	Cell Phone	1	\$ 80.00	WK	T-Mobile	Communications	WK	ZN
5/15/26	Copies	1	\$ 3.21	WK	FedEx	copies	WK	ZN
5/15/26	Outlook - Office	1	\$ 46.00	WK	Microsoft	email	WK	ZN
5/15/26	Outlook - Board	1	\$ 44.00	WK	Microsoft	email	WK	ZN
5/18/26	Copies	1	99.83	WK	FedEx	copies	WK	ZN
5/18/26	Copies	1	\$ 1.59	WK	FedEx	copies	WK	ZN
5/19/26	Proton Mail	1	\$ 545.22	WK	Proton Mail	email	WK	ZN
5/20/26	Adobe	1	\$ 23.99	WK	Adobe Software	software subscription	WK	ZN
5/24/26	MailChimp	1	\$ 20.00	WK	MailChimp	email blasts	WK	ZN
5/28/26	Amazon Prime	1	\$ 16.08	WK	Amazon Prime	monthly prime subscription	WK	ZN
5/28/26	Copies	1	\$ 65.32	WK	FedEx	copies	WK	ZN
5/28/26	Dropbox	1	\$ 11.99	WK	Dropbox	cloud storage	WK	ZN
5/29/26	Shipping	1	\$ 49.50	WK	FedEx	priority shipping	WK	ZN
5/31/26	Adobe	1	\$ 29.99	WK	Adobe Software	software subscription	WK	ZN
6/2/26	Google Cloud	1	\$ 1.99	WK	Google	cloud storage	WK	ZN
6/3/26	Cash Back Credit	1	\$ (190.31)	WK	Wells Fargo	Cash back credit	WK	ZN

\$ 1,451.28

Credit Card Log for month of June 2026

Credit Card Number

**** * 0286

Name on Credit Card: Walter Kelly

Transaction

Date	Item charged	Quantity	Amount \$	Appr'd By	Vendor name	Purpose/Use	Received by/ Delivered to	Receipt given to
6/3/26	transcription software	1	\$ 30.00	WK	Otter AI	transcription	WK	ZN
6/7/26	Coffee	1	\$ 15.06	WK	Wal-Mart	coffee for office	WK	ZN
6/14/26	GM phone	1	\$ 80.00	WK	T-Mobile	GM phone	WK	ZN
6/15/26	Budget Notification Newspaper	1	\$ 262.16	WK	LocalIQ Gannett	VC Star Budget notice	WK	ZN
6/15/26	printing	1	\$ 94.82	WK	FedEx	printing	WK	ZN
6/15/26	Outlook - Staff	1	\$ 46.00	WK	Microsoft	email	WK	ZN
6/15/26	Outlook - Board	1	\$ 44.00	WK	Microsoft	email	WK	ZN
6/18/26	Full Refund for Proton mail	1	\$ (545.22)	WK	Proton AG	full refund for Proton Mail	WK	ZN
6/20/26	subscription software	1	\$ 23.99	WK	Adobe	subscription software	WK	ZN
6/22/26	subscription software	1	\$ 20.00	WK	Anthropic	subscription software	WK	ZN
6/22/26	subscription software	1	\$ 49.99	WK	Use.ai	subscription software	WK	ZN
6/23/26	office supplies, label maker	1	\$ 160.12	WK	Amazon	office supplies, label maker	WK	ZN
6/24/26	e-blast software	1	\$ 20.00	WK	Mail Chimp	subscription software	WK	ZN
6/28/26	prime subscription	1	\$ 16.08	WK	Amazon	prime subscription	WK	ZN
6/28/26	cloud storage	1	\$ 11.99	WK	Dropbox	subscription software	WK	ZN
6/30/26	Ink	1	\$ 189.03	WK	Staples	ink, office supplies	WK	ZN
7/2/26	cloud storage	1	\$ 1.99	WK	Google	subscription software	WK	ZN
			\$ 520.01					



Property/Liability Package Program Invoice

Program Year 2026-27

Bell Canyon Community Services District

30 Hackamore Lane #2B
Bell Canyon, California 91307

Invoice Date: 06/15/2026
Invoice Number: 79771
Member Number: 7770

Property, Boiler/Machinery, Pollution, Cyber <i>Coverage for 0 reported item(s) valued at (including contents): \$0</i>	\$0.00
Mobile/Contractors Equipment <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
General Liability*, Errors & Omissions, Employee & Public Officials Dishonesty <i>Certificates: 0 Non-Member Certificate(s)</i>	21,285.16
Auto Liability (includes \$50 charge for non-owned auto coverage) <i>Coverage for 1 reported item(s) valued at: \$18,000</i>	1,463.72
Auto Comp / Collision <i>Coverage for 1 reported item(s) valued at: \$18,000</i>	425.80
Trailers <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00

Gross Package Contribution	\$23,174.68
Earned CIP Credits (6)	-417.94
Longevity Distribution Credit	0.00
MemberPlus Online RQ Bonus	0.00
Other Discounts	0.00
Subtotal	\$22,756.74

5% Multi-Program Discount **\$0.00**

Total Contribution Amount Due by July 15

\$22,756.74

*Current Limit of Liability is \$10M for G/L, A/L and E&O (excluding outside excess liability limits)

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment.

Remit Payment to:

Special District Risk Management Authority
P.O. Box 15677, Sacramento, California 95852

For invoice questions contact the SDRMA Finance Department at accounting@sdrma.org or 800.537.7790

Special District Risk Management Authority
1112 I Street Suite 300, Sacramento, California 95814-2865
Tel 916.231.4141 or 800.537.7790 | Fax 916.231.4111
www.sdrma.org

RESOLUTION No. 26-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BELL CANYON COMMUNITY SERVICES DISTRICT AUTHORIZING THE ADOPTION OF FINAL FISCAL YEAR 2026-2027 BUDGET

WHEREAS, pursuant to Government Code Section 61110(a) on or before July 1 of each year, the board of directors may adopt a preliminary budget that conforms to generally accepted accounting and budgeting procedures for community service districts; and

WHEREAS, pursuant to Government Code Section 61110(f), on or before September 1 of each year, the board of directors shall adopt a final budget that conforms to generally accepted accounting and budgeting procedures for special districts; and

WHEREAS, the Board of Directors ("Board") for the Bell Canyon Community Services District ("District") has publicly discussed and hereby adopts the final budget for Fiscal Year 2026-2027 at a regular meeting on July 20, 2026; and

WHEREAS, the Board must adopt a final budget for Fiscal Year 2026-2027 on or before September 1, 2026; and

WHEREAS, the District has made available a preliminary budget in the District offices during the month of June 2026; and

WHEREAS, the District has made available a preliminary budget in the District offices during the month of July 2026; and

WHEREAS, as of the effective date of this Resolution, the Board has reviewed and determined the annual budget for Fiscal Year 2026-2027 to be final; and

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE BELL CANYON COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE:

1. The above recitals are true and correct and incorporated herein by reference.
2. The Board adopts the final budget for Fiscal Year 2026-2027.
3. This Resolution is effective on the day of its adoption.

PASSED AND ADOPTED on the 20th day of July 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Julie De St. Jean, President

ATTEST:

Walter Kelly, General Manager/Secretary

I, Walter Kelly, General Manager of the Bell Canyon Community Services District, Ventura County, California, DO HEREBY CERTIFY that the foregoing is a true and accurate copy of the Resolution passed and adopted by the Board of Directors of the Bell Canyon Community Services District on the date and by the vote indicated herein.

BELL CANYON COMMUNITY SERVICES DISTRICT

Proposed Annual Operating Budget

Fiscal Year 2026–27 • Office of the General Manager

EXECUTIVE SUMMARY		FY 2025–26	FY 2026–27	Variance (\$)	Var (%)
Total Operating Revenue		\$906,288	\$924,283	\$17,995	2.0%
Total Operating Expenditures		\$1,218,028	\$1,145,080	(\$72,948)	(6.0%)
Net Surplus / (Deficit)		(\$311,740)	(\$220,797)	\$90,943	(29.2%)
OPERATING REVENUE		FY 2025–26	FY 2026–27	Variance (\$)	Var (%)
4020	Property Tax Revenue	\$838,578	\$870,980	\$32,402	3.9%
4040	Interest Income	\$67,710	\$53,303	(\$14,407)	(21.3%)
Total Operating Revenue		\$906,288	\$924,283	\$17,995	2.0%
OPERATING EXPENDITURES		FY 2025–26	FY 2026–27	Variance (\$)	Var (%)
Community Programs & Services					
5095	Clean-Up Events	\$11,479	\$11,000	(\$479)	(4.2%)
5300	Recreational Activities	\$248,510	\$175,000	(\$73,510)	(29.6%)
5600	Commercial Trash Removal	\$590,880	\$514,480	(\$76,400)	(12.9%)
5605	Restroom Maintenance	\$5,292	\$5,500	\$208	3.9%
Subtotal — Community Programs & Services		\$856,161	\$705,980	(\$150,181)	(17.5%)
Professional & Administrative Services					
5040	Legal	\$75,489	\$50,000	(\$25,489)	(33.8%)
5052	Outside Services / Consultants	\$1,368	\$5,000	\$3,632	265.5%
5055	Annual Certified Audit	\$19,100	\$19,500	\$400	2.1%
5056	Agency & Recruiting Fees	\$6,250	—	(\$6,250)	(100.0%)
5072	Surveyor	\$9,375	\$10,125	\$750	8.0%
5073	Biological Survey	—	\$20,000	\$20,000	
5302	Latent Power Application	—	\$5,000	\$5,000	
Subtotal — Professional & Administrative Services		\$111,582	\$109,625	(\$1,957)	(1.8%)
Insurance, Dues & Regulatory					
5060	Insurance	\$31,794	\$38,550	\$6,756	21.2%
5070	Membership Dues / Subscriptions	\$3,636	\$3,655	\$19	0.5%
5074	Cost of Elections	—	\$2,200	\$2,200	
5075	County Administrative Fees	\$3,766	\$3,280	(\$486)	(12.9%)
5080	LAFCO Fee	\$640	\$650	\$10	1.6%
5090	Meetings	—	\$250	\$250	
Subtotal — Insurance, Dues & Regulatory		\$39,836	\$48,585	\$8,749	22.0%
Office & Facilities					
5100	Rent Expense	\$3,285	\$16,800	\$13,515	411.4%
5110	Bank Service Charges	\$5,450	\$5,500	\$50	0.9%
5200	Document Digitization	\$2,287	—	(\$2,287)	(100.0%)
5202	Internet	\$2,964	\$3,000	\$36	1.2%
5250	Printing	\$3,017	\$2,000	(\$1,017)	(33.7%)
5260	Office Supplies	\$1,471	\$1,000	(\$471)	(32.0%)
5262	Postage	\$264	\$250	(\$14)	(5.3%)
5263	Every Door Direct Mail	—	\$2,880	\$2,880	
5266	Office Equipment	\$1,750	\$1,500	(\$250)	(14.3%)
5276	Subscription Software	\$5,090	\$3,200	(\$1,890)	(37.1%)
5278	Website & Domain	\$545	—	(\$545)	(100.0%)
5299	Miscellaneous	\$425	\$500	\$75	17.6%
5340	Phone	\$960	\$960	—	—
Subtotal — Office & Facilities		\$27,508	\$37,590	\$10,082	36.7%
Personnel & Payroll					
5701	Wages — General Manager	\$123,348	\$125,000	\$1,652	1.3%
5702	Wages — Accountant	\$25,000	\$25,000	—	—
5730	Payroll Tax Expense	\$11,362	\$15,000	\$3,638	32.0%
Subtotal — Personnel & Payroll		\$159,710	\$165,000	\$5,290	3.3%
Public Safety & Infrastructure					
5076	Security Services	\$20,239	\$5,000	(\$15,239)	(75.3%)
5515	CHP Traffic Enforcement	—	\$60,000	\$60,000	
5503	Asphalt Paving — Driveway	—	\$12,800	\$12,800	
5506	CSD Vehicle Expenses	\$2,992	\$500	(\$2,492)	(83.3%)
Subtotal — Public Safety & Infrastructure		\$23,231	\$78,300	\$55,069	237.0%
Total Operating Expenditures		\$1,218,028	\$1,145,080	(\$72,948)	(6.0%)
Net Surplus / (Deficit)		(\$311,740)	(\$220,797)	\$90,943	(29.2%)

Notes

- Figures reflect the General Manager's proposed budget for FY 2026–27 alongside the prior-year (FY 2025–26) actuals (Negative amounts)
- Variance columns compare the proposed year to the prior year; "Var (%)" is suppressed where the prior-year amount is zero.
- Account-level totals are calculated live from the line items above. The sum of listed expenditures differs from the totals printed on the source statement by \$19,414 (FY 2025–26) and \$6,000 (FY 2026–27); these gaps should be reconciled before adoption.

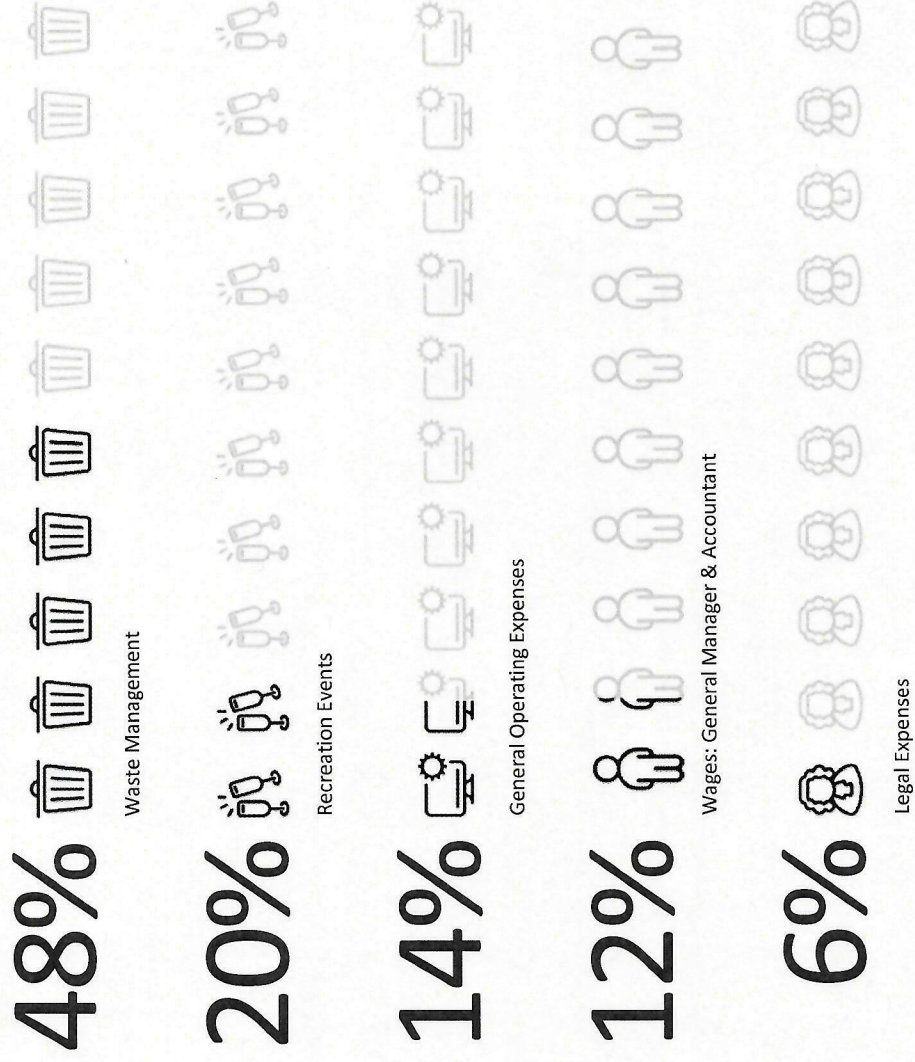


BELL CANYON COMMUNITY SERVICES DISTRICT

Fiscal Year 2026-27 Proposed Budget



Budget in Brief Fiscal Year 2025-26 Final

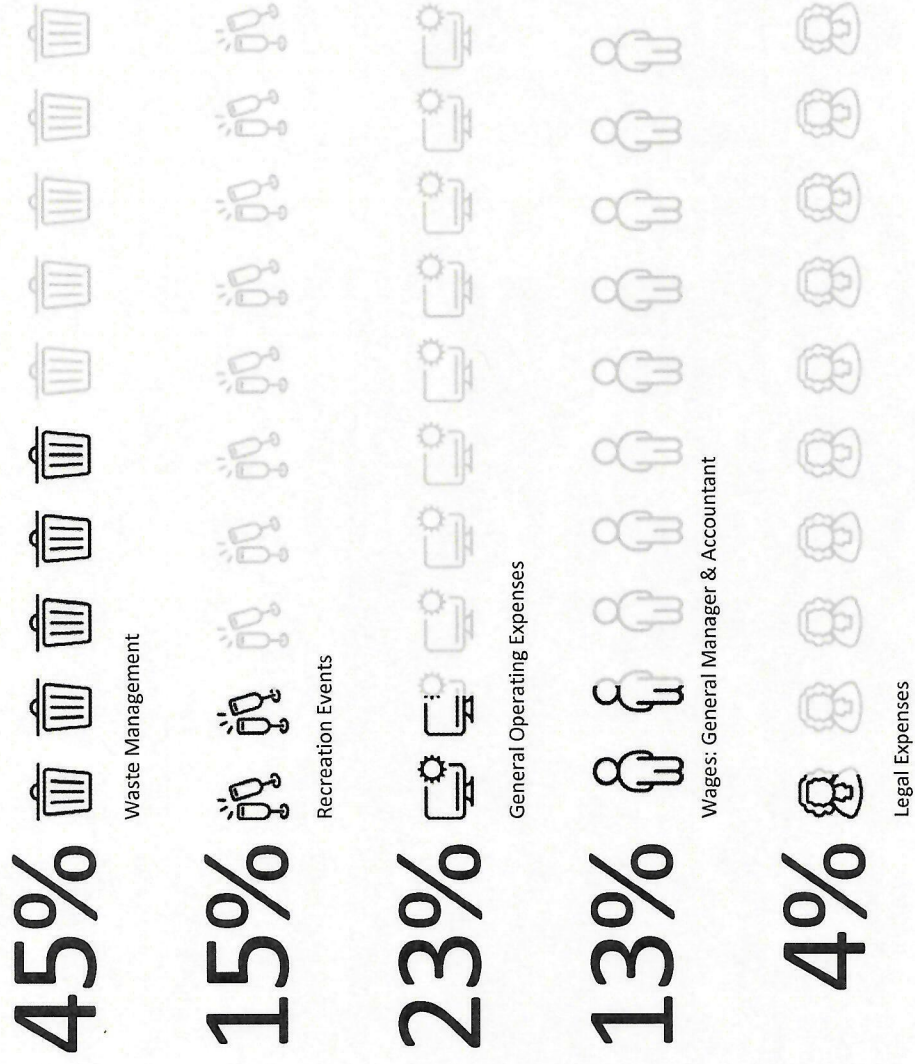




Budget in Brief

Fiscal Year 2026-27

Proposed

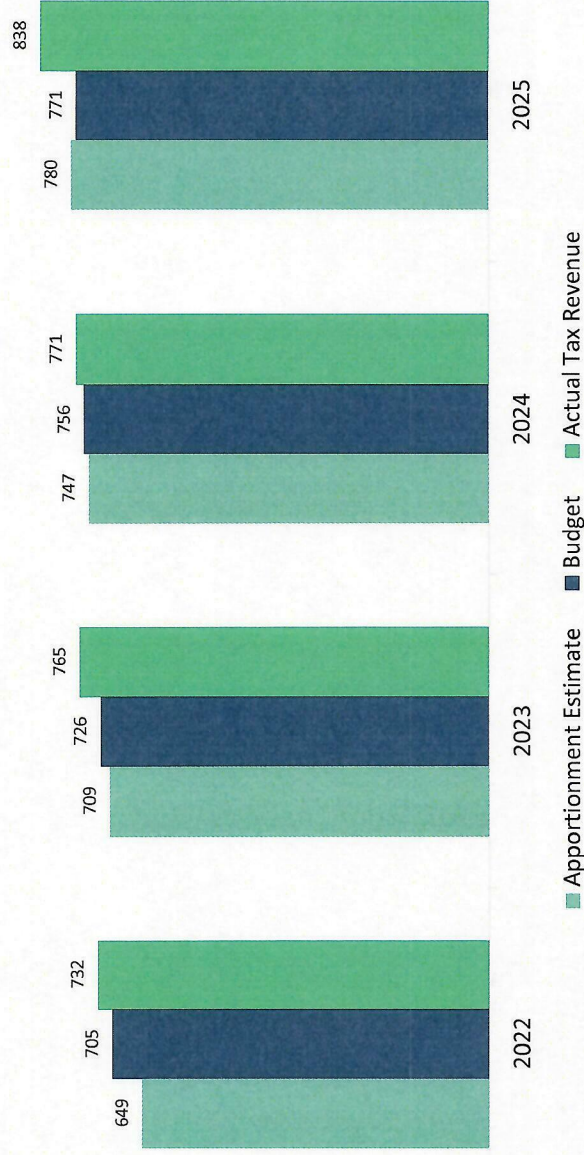




Tax Apportionment vs. Actual Revenue FY 2022 – FY 2025

Tax Apportionment vs. Actual Revenue

Fiscal Years 2022–2025 • dollars in thousands



FY 2026 apportionment estimate: \$814,000

Actual revenue not yet available — fiscal year in progress.

+7.8%

Avg. actual revenue vs. apportionment estimate, FY22–FY25

Budget Narrative

FY2026-27



Waste Management

- General Manager led RFP for Collections Services resulting in lowering annual cost of collection services by approximately \$76,400
- Annual savings may increase as more residents participate in senior discount
- Hidden Hills paid HF&H Consulting \$250,000 for similar RFP Services provided by BCCSD General Manager
- General Manager completed RFP by going above and beyond
- Waste Management service fees decreased from \$590,880 in fiscal 2025-26 to \$514,480 in fiscal 2026-27

Recreation Events

	<u>PROPOSED FY2026-27</u>	<u>ACTUALS FY2025-26</u>
• Endless Summer	\$60,000	\$ 79,324
• Halloween Party	\$75,000	\$ 77,661
• Snow Day	\$20,000	\$ 42,499
• Easter Egg Hunt	\$12,000	\$ 11,052
• Pumpkin Patch	\$ 5,000	\$ 5,002
• Car Show	\$ 3,000	<u>\$ 2,327</u>
• FY 2026-27 Budget	\$175,000	\$217,865
Event Planner Wages		\$ 28,141
Movie License		\$ 2,504
TOTAL ACTUALS FY2025-26		\$248,510

Community Services & Legal

- Legal expenses expected to decrease YoY
- Hidden Hills paid HF&H Consulting \$250,000 for similar RFP Services
- General Manager completed RFP by going above and beyond
- Waste Management service fees decreased from \$590,880 in fiscal 2025-26 to \$514,480 in 2026-27

Wages, Rent and Interest Income

- July 2025: BCCSD Board increased GM wages by 50% to get closer to market
- FY2026-27 General Manager Budgeted at \$125,000
- Average SoCal CSD General Manager comp is \$209,401**
- Accountant budgeted at \$25,000, unchanged YoY
- Rent increased from \$275 per month to \$1,400 per month to get to market
- Interest income decreases by 21% YoY due to Fed Funds target rate decreasing from 4.25% - 4.50% in July 2025 to 3.63% as of June 1, 2026

**2023

2023 CSD General Manager Compensation

2023 CSD General Manager Comp Analysis

Community Services District	Base Salary	Benefits	Total Compensation	Population
Channel Islands - waste, sewer	\$ 166,979	\$ 45,086	\$ 212,065	2,936
Bell Canyon - waste, CHP patrol, recreation **	\$ 65,500	\$ -	\$ 65,500	2,250
Capistrano - lighting, CHP patrols	\$ 95,992	\$ 26,375	\$ 122,367	728 (182 homes)
Edgemont - lighting, sewer	\$ 65,999	\$ 25,100	\$ 91,099	998
Marin City - RECREATION ONLY	\$ 93,850	\$ 14,546	\$ 108,396	2,962
NorthStar - waste, water, sewer, fire	\$ 345,017	\$ 95,109	\$ 440,126	3,053
Santa Ynez - SEWER ONLY	\$ 177,673	\$ 45,142	\$ 222,815	4,505
Helendale - recreation, waste, sewer & water	\$ 248,859	\$ 69,032	\$ 317,891	5,794
Salton - recreation, fire, sewer, lighting	\$ 116,346	\$ 32,547	\$ 148,893	6,250
Pauma Valley - sewer, CHP patrols	\$ 114,445	\$ 13,865	\$ 128,310	6,644
Tamalpais - recreation, waste, sewer	\$ 232,275	\$ 82,240	\$ 314,515	7,500
Rossmoor - lighting, recreation, streets	\$ 88,736	\$ -	\$ 88,736	10,500
Lake Arrowhead - waste, sewer & water	\$ 274,151	\$ 43,447	\$ 317,598	12,401

Ventura County - two remaining CSD

** FY2024-25

