

**BELL CANYON COMMUNITY SERVICES DISTRICT  
30 HACKAMORE LANE  
BELL CANYON, CALIFORNIA 91307**

**BOARD OF DIRECTORS MEETING  
MINUTES 6/28/21**

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a regular meeting at 7:00PM on Monday, June 28, 2021 to consider those items set forth in the following agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items are heard.

1. **Call to Order:** The meeting commenced at 7:07 PM with all Directors present.
2. **Public Forum:** Several residents expressed their views of the scope of facilities to be included in the renovation of Bell Creek Park and desire that the renovation of Bell Creek Park proceed as quickly as possible.
3. **Approval of Minutes:** The May minutes were unanimously approved pursuant to motion made by Michael Glassman and seconded by Eric Wolf. Approval of the March minutes were postponed to the next CSD meeting in July. Board members requested the General Manager to circulate copies of the January, February and March minutes to all directors.
4. **Financial Report:** Upon the motion of Richard Levy and seconded by Judith Lantz, the Board unanimously approved the May, 2021 financial report.
5. **Attorney Fees Billed:** Upon motion made by Michael Glassman and seconded by Dennis Roy, and in light of various developments and concerns, the Board unanimously authorized a good faith payment of \$9,350 to legal counsel and authorized a director to open a dialogue with counsel seeking a negotiated resolution of the outstanding balance of legal fees and costs.
6. **CSD Website:** The Board discussed steps to be taken to upload January through March minutes to the website.
7. **LAFCo and the MSR Review:** Michael Glassman advised the Board that Kai Luoma, Executive Officer of LAFCo, estimated his delivery of the draft MSR to CSD for its review and comment would occur in the next two to three weeks.
8. **Bell Creek Park Lease and Improvements:** The Board advised attendees of its desire to renovate Bell Creek Park on a priority basis and that the preliminary scope of the project included most of the items mentioned during Public Forum. Michael Glassman and Dennis Roy

further stated that there was a temporary hold on further efforts pending the Board's receipt and review of the MSR.

**9. Possible Purchase of Triunfo .93 Acre Parcel Providing Ingress and Egress to Bell Creek Park:**

Michael Glassman informed the Board that, at the request of Triunfo, he had reaffirmed the CSD's interest in acquiring the property at a fair market value but, at the current pace of the process, no action by the CSD needed to be taken prior to receipt and analysis of the MSR.

**10. Preliminary Budget Approval:** Upon motion made by Eric Wolf and seconded by Michael Glassman the Board unanimously approved the Preliminary Budget for fiscal year 2021/2022 with the \$400,000 Capital Expenditures for Bell Creek Park and the Trails taken as a whole and removal of \$300 Emergency Broadcast line item. Dennis Roy stated this is the Preliminary Budget required at present and a Final Budget would be submitted to the Board and reflect any actions the Board deemed appropriate upon its review of the forthcoming MSR.

**11. Ethics Training:** The General Manager advised he would circulate information regarding how directors could take and complete required Ethics Training and directors were advised to provide him with Certifications of completion of the course for posting on the website.

**12. Satellite Phone:** This item was tabled to the next meeting.

**13. Fire Safety Council Grant:** Although the Grant received allows the CSD to take a processing fee, the Board determined that it would only accept the portion of the authorized fee equal to the CSD's actual expenses in administering the funds.

**14. Auditor's Engagement Letter:** Upon the motion of Judith Lantz and seconded by Eric Wolf, the Board by a vote of 4 to zero, with Michael Glassman abstaining, authorized the execution of the engagement letter for its auditors.

**15. New Business:** Dennis Roy invited all directors to inform the General Manager of any matters they wished to have included in the July meeting agenda.

**16. Next Meeting:** July 19, 2021 was designated for the next meeting.

**17. Closed Session:** The Board announced that the open session was concluded and it would be commencing a closed session and provided the details of such meeting and the statutory grounds as required under the Government Code and all attendees left the meeting. Michael Glassman then made a presentation to the Board during closed session concerning continued discussions with Triunfo's point person. The closed session was concluded at 9:15 PM.

The Minutes were drafted by Dennis P. Zine and posted by Judy Lantz.