



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

MINUTES OF BELL CANYON CSD SPECIAL MEETING ON AUGUST 10, 2022

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a special meeting at 7:00PM on Wednesday, August 10, 2022, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

1. **Call to Order:** The meeting commenced at 7:02 PM with all Directors present.
2. **Public Forum:** In accordance with Government Code Section 54954.3, public comments were opened. No comments were made.
3. **Business Items**
 - a. **Boardmember Vacancy:** Boardmember Lantz made a statement regarding the changing of the locks to the District Office without her knowledge or the knowledge of General Manager Zine, such that neither could get into the office. General Manager Zine could not retrieve any boardmember applications. Boardmember Wolf has a copy of the new keys and was able to retrieve the applications, which he said there was only one application, from Michael Robkin. Boardmember Wolf further stated that the locks to the District office were changed because they could not retrieve all of the existing keys from former boardmembers, so to maintain the security of the District office, the keys were changed. Boardmember Lantz objected to the process, due to the fact that General Manager Zine could not retrieve the applications after the application period was closed. (Boardmember Lantz provided the attached memo at the meeting.) Boardmember Lantz acknowledged and General Manager Zine confirmed that all the notices were properly posted. President Abadee inquired as to the timeframe the one applicant, Mr. Michael Robkin, submitted his application, and Mr. Robkin confirmed that he submitted within the timeframe before midnight on Sunday, August 7, 2022. No other person present at the meeting stated they submitted an application for the vacancy.

The Board proceeded to discuss the nomination of Mr. Robkin.

Motion: Richard Levy moved, seconded by Eric Wolf, to nominate Michael Robkin to fill the Board vacancy left by President Roy, who will serve until a person is elected after the November 2022 election. The motion carried 4-0 as follows:

Ayes: Abadee, Lantz, Levy, Wolf

Noes:

Absent:

Abstain:

- b. **FY 2022-2023:** The Board discussed the FY preliminary budget. Boardmember Levy confirmed that he reviewed the revisions and they are in accordance with what the Board discussed.

Motion: Eric Wolf moved, seconded by Geoff Abadee, to approve the FY 2022-2023 budget. The motion carried 4-0 as follows:

Ayes: Abadee, Lantz, Levy, Wolf

Noes:

Absent:

Abstain:

4. **Reports**

- a. **Report from General Manager:**
- b. **Board of Directors Communications / Committee Reports / Meeting Reports**

5. **Closed Session - NONE**

6. **Adjournment.** At 7:38 p.m., the meeting was adjourned.

BOARDMEMBER LANTZ's MEMO (item 3a)

8/10/22

Memo to Bell Canyon CSD Board of Directors

Re: Vacancy created with resignation of Board President Dennis Roy

- The entire process of filling this vacancy is invalid, improper and probably illegal.
- I filed a request with the Bell Canyon HOA for the resident email list for purposes of sending out the public notice of vacancy. The request was denied.
- A notice was sent out by the HOA office.
- The official public notice of vacancy was posted appropriately on the CSD website and on the two BCCSD bulletin boards
- The official public notice specified that applications be mailed to or dropped off at the Bell Canyon CSD office at 30 Hackamore Lane Suite 2B addressed to General Manager Dennis Zine.
- When Dennis Zine went to the office to pick up the applications he found that the locks to the office door had been changed preventing him from accessing the applications.
- The only access to the CSD office was through Eric Wolf's private office that adjoins the BCCSD office.
- As of August 10, 2022 at 2:30 pm General Manager Dennis P. Zine has not seen any applications and was informed that one application is in the custody of Eric Wolf.

Please enter this memo into the public record of the minutes of this Special Meeting of August 10, 2022.

Judith Lantz

Bell Canyon, CSD Director