



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

SPECIAL MEETING

OF THE BOARD OF DIRECTORS

DATE/TIME: September 18, 2023 at 7:00 p.m.

LOCATION: Bell Canyon Community Center

AGENDA

In accordance with Government Code Section 54954, notice is hereby given that the Board of Directors of the Bell Canyon Community Services District will hold a special meeting at 7:00 PM on Monday, September 18, at 30 Hackamore Lane, Bell Canyon, California in the Community Center to consider those items set forth in the following agenda, except in accordance with Government Code Section 54954.2[b]. The Board reserves the right to modify the order in which items are heard.

The District welcomes any member of the public to attend the meeting. Any non-resident who wishes to attend in-person can, upon their arrival at the front gate, inform gate personnel of their attendance at the District's meeting. No pre-registration is required.

Agenda Materials

The complete agenda for this meeting is available at <https://bellcanyoncsd.ca.gov> and at the District Office, 30 HACKAMORE LANE, SUITE #2B, BELL CANYON, CA 91307. Any materials submitted to the legislative body after distribution of this agenda will be available for public inspection at the District Office. Requests for agenda materials or meeting participation assistance can also be made by email to gregory.mchugh@bellcanyoncsd.ca.gov.

Americans with Disabilities Act (ADA) Accommodations

In compliance with the ADA, any person with a disability who requires accommodation in order to participate in a meeting should contact the District Office at gregory.mchugh@bellcanyoncsd.ca.gov to request accommodation. The District will use its best efforts to provide reasonable accommodations related to the meeting.



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1. Call to Order and Roll Call

2. Pledge of Allegiance

3. Public Comments on Agenda Items. In accordance with Government Code Section 54954.3, every agenda for a special meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item listed on this agenda, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b].

- Credit Card logs
- Prior meeting minutes
- CHP status update
- Board discussion – Code of Conduct
- Board discussion – Community Survey
- Historical Documents committee update
- Movie budget for FY 23-24
- Halloween update
- Financial report – July and August

4. BUSINESS ITEMS

4A. Consent Items – see agenda packet

- Credit Card Logs
- Prior meeting minutes. 6/5/23, 6/19/23, 8/28/23

4B. CHP Status Update

CHP contract signed by Interim General Manager on 8/8/23 and sent to CHP Contract Office. Signed contract returned on 9/13/23. We need to add additional signage. See agenda packet. Plan to start in October. Will notify the community prior to the start.

4C. Board discussion – Code of Conduct/event behavior. See agenda packet.

4D. Board discussion – Community Survey. Peter to lead discussion.



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4E. Historical Documents committee update.

In light of our recent policy to digitize all financial documents, historical documents discovery will be coordinated with this effort. As the documents from each year are reviewed, any NOT digitized will be retained in a secured physical file to be reviewed by the Historical Document committee. If this Committee decides to retain the document, it will then be digitized.

4G. Review Movie budget for Board approval. See agenda packet.

4H. Halloween update. See agenda packet.

We had to significantly change plans when the HOA informed us that the Social Hall will not be available for Halloween. After some discussion we realized we could not have a haunted house with the materials on hand. It's construction depended upon being in the Social Hall. Room 1 is far too small to act as a substitute.. So we had to find another item to take it's and the committee settled on Laser Tag.

4I. Financial Report.

July and August 2023. See agenda packet.

5. The next meeting

The next regular meeting is on Monday, October 23.

6. Adjournment