



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

MINUTES OF BELL CANYON CSD SPECIAL MEETING ON OCTOBER 9, 2023

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Special meeting at 7:00PM on October 9, 2023, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

1. Call to Order and Roll Call: The meeting commenced at 7:00 PM. Directors present were Richard Levy, Michael Robkin (President) and Eric Wolf. Judy Lantz and Peter Machuga were absent. Also present was Gregory McHugh, Interim General Manager.

2. The Pledge of Allegiance

3. A moment of silence was observed in memory of the victims of terror in Israel.

4. M. Robkin reviewed the rules of behavior due to hybrid nature of meeting using Zoom along with a live audience.

5. BUSINESS ITEMS

5A. Discuss initiation of CHP service

- Public forum on CHP service
 - Daniel Samimi – suggested we improve the “look” of the flyer in the agenda packet. Volunteered his wife (a graphic artist) to do so.
 - A comment received from the public after the meeting is attached to the minutes
- Lt. Key from the California Highway Patrol provided remarks on service. The Bell Canyon Community is private property and the CHP has no jurisdiction until they are invited in and a sign is placed near the entrance stating the California Vehicle Code will be enforced. (Note: Both of these conditions have been met) The CHP will focus on community policing. They will drive throughout the community to see the community, meet residents and



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understand issues. They will focus on speeding and distracted drivers, seatbelts, DUI, right-of-way violations and stop sign infractions. Initially, they will make traffic stops and have conversations with drivers and will ticket egregious violations. However, they want to communicate with drivers. The CHP will use a mix of vehicles in Bell Canyon. They also hope to provide a Start Smart class for parents and young drivers to educate them on the rules of the road. They will provide education in Bell Canyon if there is sufficient interest or it is also available at the Moorpark office. Sgt. Curley also provided a few remarks. They want to build a relationship with Bell Canyon residents. Residents will see different officers patrolling. Wave to them. They may pull over and want to talk with you.

- Questions from the audience:
 - Daniel Samimi – Will the CHP hide or be visible? They will remain visible. Tickets for stop sign violations? Yes and egregious ticket violations. Will there be metrics? Yes if requested.
 - Neal Sokoler – Will the CHP patrol outside the gate? The focus will be on the community but will ticket violations outside the gate if observed.
 - Olga Damascus – How do we provide information? A public safety CSD email address will be established and published. [NOTE: The email id is pub.safety.bc@gmail.com and is published on the CHP page on the district web site.]
 - Dr. Stephen Kibrick – Will stop signs be enforced? Yes
- G. McHugh reviewed the placement of additional traffic signs. (see map in the agenda packet).
- M. Robkin reviewed the Flyer and enforcement mechanisms:
 - Speed Cameras
 - HOA can ban drivers
 - CHP
- M. Robkin proposed that a public safety committee be created to provide board level direction to the General Manager for administration of the CHP contract. E. Wolf and R. Levy both volunteered. M. Robkin moved that such a committee be created composed of E. Wolf and R. Levy. R. Levy seconded. The motion passed as follows:

Ayes: R. Levy, M. Robkin, E. Wolf



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Noes:
Abstain:
Absent: J. Lantz, P. Machuga

5B. Discussion of harassment, discrimination and abusive behavior in Bell Canyon

M. Robkin provided background. Came up because we were hearing reports of harassment, etc., of employees in Bell Canyon.

- Public Forum
 - Judy stated she was pleased that the CHP contract was finalized and volunteers for the Public Safety committee but objects to not being able to vote. (Judy joined by Zoom but had not made a prior arrangement as required by AB2449).
 - Olga Damascus – Why is the CSD addressing this topic? Believes that the CSD does not have the legal right to do what they are trying to do.
 - Carol Jahnke – Pleased that the CHP will be here. Cannot foresee a time they will not be needed.
- P. Lee provided a description of the legal boundaries of harassment, discrimination and abusive behavior. See attached document on definitions.
- After some discussion among Directors, where this topic was described as a serious problem that had been around for a while, it was agreed to schedule another special meeting to finish this discussion and address the next agenda item on the need for an ordinance on harassment, discrimination and abusive behavior.

6. The next meeting

The next meeting will be a Special Meeting on 10-16-23 at 7:00 pm.
The next regular meeting is on 10-23-23 at 7:00 PM

7. Adjournment

The meeting was adjourned at 8:10 PM



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Definitions – discussion of harassment, discrimination, and abusive behavior

“Abusive Conduct”

Conduct of an employer or employee in the workplace, with malice, that a reasonable person would find ***hostile, offensive, and unrelated to an employer's legitimate business interests***. Abusive conduct may include repeated infliction of verbal abuse, such as the use of derogatory remarks, insults, and epithets, verbal or physical conduct that a reasonable person would find threatening, intimidating, or humiliating, or the gratuitous sabotage or undermining of a person's work performance. A single act shall not constitute abusive conduct, unless especially severe and egregious.

“Discrimination”

Any unlawful action or conduct by which an employee is treated differently or less favorably than other similarly situated to them for the sole reason of a legally protected class or perception in a legally protected class.

“Harassment”

Any unlawful verbal or physical conduct based on an employee's membership (or perceived membership) in a legally protected class that is sufficiently severe or pervasive so as to affect an employee's work performance negatively and/or alter the conditions of employment and create an intimidating, hostile or otherwise offensive working environment.

“Legally Protected Class”

An individual's identification as or membership (whether perceived or not) in any of the following classifications:

- a. Age (forty (40) and over);
- b. Ancestry;
- c. Color;
- d. Religious creed (including religious dress and grooming practices);
- e. Citizenship;
- f. Disability (mental and physical) including HIV and AIDS;
- g. Marital status;
- h. Medical condition (cancer and genetic characteristics);



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- i. Genetic information;
- j. Military and veteran status;
- k. National origin (including language use restrictions);
- l. Race;
- m. Sex (which includes pregnancy, childbirth, breastfeeding and medical conditions related to pregnancy, childbirth or breastfeeding);
- n. Gender, gender identity, and gender expression;
- o. Sexual orientation;
- p. Family care status; or
- q. Any other basis protected by Federal and/or State law.

“Employer”

The State of California, any political or civil subdivision thereof, counties, cities, city and county, local agencies, or *special districts*, irrespective of whether that entity employs five or more individuals (2 CCR § 11008(d)(4).)