



BELL CANYON COMMUNITY SERVICES DISTRICT  
30 HACKAMORE LANE  
BELL CANYON, CALIFORNIA 91307

**MINUTES OF BELL CANYON CSD REGULAR MEETING ON APRIL 20, 2026**

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Regular Meeting at 7:00PM on Monday, April 20, 2026, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

**1. Call to Order and Roll Call:** The meeting was called to order at 7:00 PM. Directors present were Julie De St. Jean, Shelby Linka, Norton Alderson and Peter Machuga. Walter Kelly, General Manager, was present. Adrienne Brutsman was absent.

**2. Pledge of Allegiance**

**3. Open Forum Discussion**

Waste Management, American Reclamation and community members made statements concerning which Contractor should be selected by the Board.

**4. Motion to approve the agenda**

P. Machuga moved to approve the agenda. J. De St. Jean seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: A. Brutsman

**5. Motion to approve the 3/16/2026 Regular Meeting minutes**

P. Machuga moved to approve the 3/16/2026 Regular Meeting minutes. N. Alderson seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: A. Brutsman



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**6. Motion to approve March 2026 Credit Card Log**

P. Machuga requested the credit card log and financials be split into separate motions and be approved separately. J. De St. Jean moved to approve March 2026 Credit Card Log. S. Linka seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: A. Brutsman

**7. Motion to approve March 2026 Financials**

P. Machuga moved to approve March 2026 Financials. N. Alderson seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: A. Brutsman

**8. Motion to approve Resolution 26-03 Amending FY2025-26**

S. Linka moved to approve Resolution 26-03 Amending FY2025-26. N. Alderson seconded. The motion passed as follows:

Ayes: J. De St. Jean S. Linka, N. Alderson

Noes:

Abstain: P. Machuga

Absent: A. Brutsman

**9. Motion to select Contractor and authorize General Manager to negotiate and finalize an agreement with the Contractor selected by the Board**

S. Linka moved to select Contractor and authorize General Manager to negotiate and finalize an agreement with the Contractor selected by the Board. J. De St. Jean seconded. The Contractors received the following votes:

Waste Management: 3 votes

American Reclamation: 1 vote

Athens Services: 0 votes

Absent: A. Brutsman



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**10. Motion to approve exploring providing two independent public Wi-Fi hot spot systems, one at the bus stop and the other at the southwest most corner of the CSD property**

S. Linka moved to approve exploring providing two independent public Wi-Fi hot spot systems at the bus stop and the southwest most corner of the CSD property. N. Alderson seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: A. Brutsman

**11. Motion to approve adding a District Bulletin Board at the bus stop**

S. Linka moved to approve adding a District Bulletin Board at the bus stop. J. De St. Jean seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: A. Brutsman

**12. Motion to approve BCCSD Recognition Award for Judy Lantz**

P. Machuga moved to approve BCCSD Recognition Award for Judy Lantz. S. Linka seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: A. Brutsman



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**13. Motion by P. Machuga to add CSDA Fraud and Internal Controls agenda items as voting items**

P. Machuga moved to add CSDA Fraud and Internal Controls agenda items as voting items. J. De St. Jean seconded. The motion passed as follows:

Ayes: J. De St. Jean, N. Alderson, P. Machuga

Noes: S. Linka

Abstain:

Absent: A. Brutsman

**14. Motion to prepare a balanced budget where expenses do not exceed revenues**

P. Machuga moved to prepare a balanced budget where expenses do not exceed revenue. No second. The motion failed.

Ayes:

Noes:

Abstain:

Absent:

**15. Motion to approve General Manager tracking time as billable hours and summarizing billable hours**

P. Machuga moved to approve General Manager tracking time as billable hours and summarizing billable hours. No second. The motion failed.

Ayes:

Noes:

Abstain:

Absent:

**16. Motion to adjourn**

S. Linka moved to adjourn the meeting. J. De St. Jean seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: A. Brutsman



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**17. Next meeting**

The next regular meeting will be on Monday, May 18, 2026, at 7:00 PM

**18. Adjournment**

The meeting was adjourned at 8:54 PM.