



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

MINUTES OF BELL CANYON CSD REGULAR MEETING ON OCTOBER 25, 2021

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a regular meeting at 7:00PM on Monday, October 25, 2021, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

1. **Call to Order:** The meeting commenced at 7:04 PM with all Directors present.
2. **Public Forum:** In accordance with Government Code Section 54954.3, public comments were opened. One comment was received regarding being informed of events and signing up for information via email.
3. **Approval of September 14, 2021 Special Meeting Minutes:**

Motion: Eric Wolf moved, seconded by Judith Lantz, to approve the minutes from the September 20, 2021 special meeting. The motion carried 3-0-1 as follows:

Ayes: Lantz, Levy, Roy
Noes:
Absent:
Abstain: Wolf

4. **Monthly Financial Report and Payment to Vendors:** This agenda item was not discussed.
5. **Fall Cleanup Event:** The Board discussed the Fall Cleanup Event being held on October 30, 2021, and at other times during the Fall season.
6. **MSR Status:** The Board discussed that legal counsel was preparing a comprehensive letter to the LAFCo Commission regarding the draft MSR.
7. **Approval of Legal Services Contract:** The Board discussed the legal services contract with legal counsel, Aleshire & Whyder, LLP.
Motion: Eric Wolf moved, seconded by Judith Lantz, to approve the legal services contract with Aleshire & Whyder, LLP. The motion carried 4-0 as follows:

Ayes: Lantz, Levy, Roy, Wolf

Noes:

Absent:

Abstain:

8. **Board of Directors Vacancy:** The Board discussed the vacancy on the Board of Directors, which occurred on October 8, 2021 after Boardmember Glassman resigned and moved outside of the community. The Board discussed the three options to fill the vacancy under Government Code Section 1780: (i) appointment by members of the Board of Directors, (ii) election, or (iii) appointment by members of the County Board of Supervisors. Legal Counsel confirmed that the Board has 60 days from the date of the vacancy to determine how to fill the vacant seat.

If the Board proceeds with appointment, notice of the consideration of the appointment must occur at least 15 days before the consideration of the appointment. If the Board proceeds with an election, Legal Counsel confirmed that the election can occur as a special election or as a general election at the next established election date. Board member Lantz provided samples and language of the notice of vacancy from the prior board vacancy.

Motion: Eric Wolf moved, seconded by Dennis Roy, to proceed with appointing a member of the public to fill the vacancy on or at the next regular meeting on November 22, 2021 for the remainder of the term, until November 2022. The motion carried 4-0 as follows:

Ayes: Lantz, Levy, Roy, Wolf

Noes:

Absent:

Abstain:

The Board directed that the Notice of Appointment and the application to be posted as soon as possible on the District website and at three (3) conspicuous locations within the community. The deadline to apply for the position was to be November 19, 2021. If no appointment occurs, then the Board would consider an election to fill the vacancy.

9. **Executive Session:** At 7:30 p.m., the Board announced it was moving into an executive session with its legal counsel pursuant to Government Code Section 54956.9(c) to discuss one potential case.
10. **Return to Open Session.** At 7:40 p.m. the Board reconvened in open session.
11. **Executive Session Report.** Legal counsel reported that one potential case was discussed with the Board pursuant to Government Code Section 54956.9(c). No reportable action was taken.
12. **Date and Location of Next Meeting:** The next meeting would be a regular meeting held in person (if allowed under then applicable Covid-19 guidelines) at the Social Hall of Bell Canyon Association and via Zoom, commencing at 7:00 p.m. on November 22, 2021.
13. **Adjournment.** At 7:41 p.m., the meeting was adjourned.