



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

REGULAR MEETING
OF THE BOARD OF DIRECTORS
DATE/TIME:

General Manager is inviting you to a scheduled Zoom meeting.

Topic: Regular Meeting
Time: Dec 15, 2025 07:00 PM Pacific Time (US and Canada)
Join Zoom Meeting
<https://zoom.us/j/99001591610?pwd=RTbREkFxZS0BOjg5eKUgJdjdNWLdm2.1>

Meeting ID: 990 0159 1610
Passcode: 130737

AGENDA

In accordance with Government Code Section 54954, notice is hereby given that the Board of Directors of the Bell Canyon Community Services District will hold a regular meeting at 7:00 PM on Monday, November 17, 2025, at 30 Hackamore Lane, Bell Canyon, California in the Community Center to consider those items set forth in the following agenda, except in accordance with Government Code Section 54954.2[b]. The Board reserves the right to modify the order in which items are heard.

This meeting will be held in-person at the location identified above, and The District welcomes any member of the public to attend the meeting. Any non-resident who wishes to attend in-person can, upon their arrival at the front gate, inform gate personnel of their attendance at the District's meeting. No pre-registration is required.

As a courtesy, the District is offering Zoom access so members of the public can watch or listen to the meeting remotely. Technical problems may occur. **Please note that public participation through Zoom is limited and will only be available when allowed by the Brown Act (Government Code § 54953)**, such as during declared emergencies or other authorized teleconferencing situations. Outside of such situations, virtual meeting attendees who wish to provide public comment on agenda and/or non-agenda items, have the option of submitting their comment(s) in writing via email to the Secretary of the Board up to two hours prior to the scheduled meeting at gm@bellcanyoncsd.ca.gov. Please indicate in the email subject line the Agenda item number. Viewing and attendance is accessible via the Zoom link identified above.

Agenda Materials

The complete agenda for this meeting is available at <https://bellcanyoncsd.ca.gov> and at the District Office, 30 HACKAMORE LANE, SUITE #2B, BELL CANYON, CA 91307. Any materials submitted to the legislative body after distribution of this agenda will be available for public inspection at the District Office and available on the web site. Requests for agenda materials or meeting participation assistance can also be made by email to gm@bellcanyoncsd.ca.gov.



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Americans with Disabilities Act (ADA) Accommodations

In compliance with the ADA, any person with a disability who requires accommodation in order to participate in a meeting should contact the District Office at gm@bellcanyoncsd.ca.gov to request accommodation. The District will use its best efforts to provide reasonable accommodation related to the meeting.

Per Government Code Section 54954.3, every agenda for a special meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item listed on this agenda, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b]. Public forum will be conducted as the first item of business.

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance**
- 3. Public comments on Agenda and Non-Agenda Items.**

In accordance with Government Code Section 54954.3, every agenda for a regular meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any agenda item or on any non-agenda items within the jurisdiction of the Board of Directors. This agenda item provides that opportunity at this time. There will be no opportunity for public comments after the close of this agenda item. For public comments on non-agenda items, the determination of whether the item is within the jurisdiction of the Board of Directors is made solely by the presiding public official, who is the President of the Board of Directors if in attendance. No action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b].

Rules of behavior at the Board Meeting.

For any person to speak, they must be recognized by the Presiding Officer and passed the microphone so they can be heard on Zoom. Members of the public in the audience must come to the podium to speak. You will be notified when it is time to come to the podium. All public speakers will be allotted a maximum of 3 minutes.

Disruptive behavior will not be tolerated at the Board Meeting. The District reserves the right to remove anyone engaging in disruptive behavior from the meeting.

- 4. Approval of the Agenda – Motion to approve agenda.**
- 5. Consent Calendar (Roll Call Vote)**

5A. Approval of the 10/20/25 Regular Meeting Minutes. Motion to approve the minutes. See agenda packet.

5B. October 2025 financials and October 2025 credit card log. Informational Item. Receive and file monthly financial reports and credit card log. See agenda packet.



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6. MOTION ITEMS

6A. Election of Officers

Discussion and Motion - The Board will accept nominations and elect officers for 2026.

6B. Approve correction of misnumbered previously adopted By-Law. Motion to approve correction of misnumbered By-Law. See agenda packet.

6C. Approve creation of 10-year fiscal budget for District. Motion to create 10-year fiscal budget for District. See agenda packet.

6D. Approve following Retention Policy and shredding according to policy instead of digitizing, saving up to \$20,000. Motion to approve following Retention Policy and shredding according to policy instead of digitizing saving up to \$20,000. See agenda packet.

6E. Approve Snow Day line-item budget. Motion to approve Snow Day line-item budget. See agenda packet.

7. GENERAL MANAGER UPDATES. Informational items and discussion.

7A. VCRMA Update – Surveyor Status

7B. SUV Sale Status

7C. CHP Status

8. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant Exposure to litigation pursuant to subdivision (d)(2) and (e)(1) of Government Code Sections 94956.9: One matter

PERSONNEL MATTERS

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code section 54957(b): Two matters

9. NEXT MEETING

The next Regular meeting is on Monday, January 19, 2026, at 7 PM.

10. ADJOURNMENT