



BELL CANYON COMMUNITY SERVICES DISTRICT  
30 HACKAMORE LANE  
BELL CANYON, CALIFORNIA 91307

**MINUTES OF BELL CANYON CSD REGULAR MEETING ON FEBRUARY 16, 2026**

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Regular Meeting at 7:00PM on Monday, February 16, 2026, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

- 1. Call to Order and Roll Call:** The meeting was called to order at 7:00 PM. Directors present were Julie De St. Jean, Shelby Linka and Norton Alderson and Peter Machuga. Walter Kelly, General Manager, was present.
- 2. Pledge of Allegiance**
- 3. Open Forum Discussion**  
No public comments.
- 4. Motion to approve the agenda**  
N. Alderson moved to approve the agenda. S. Linka seconded. The motion passed as follows:  
Ayes: J. De St. Jean, S. Linka, N. Alderson, P. Machuga  
Noes:  
Abstain:  
Absent:
- 5. Motion to approve the 1/28/2026 Special Meeting minutes**  
S. Linka moved to approve the 1/28/2026 Special Meeting minutes. J. De St. Jean seconded. The motion passed as follows:  
Ayes: J. De St. Jean. S. Linka, N. Alderson  
Noes:  
Abstain: P. Machuga  
Absent:



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**6. Motion to approve January 2026 Financials and January 2026 Credit Card Log**

S. Linka moved to approve January 2026 Financials and January 2026 Credit Card Log. J. De St. Jean seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent:

**7. Motion to appoint Adrienne Brutsman to the Board of Directors**

P. Machuga moved to appoint Adrienne Brutsman to the Board of Directors. N. Alderson seconded. The motion passed as follows:

Ayes: J. De St. Jean, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent:

**8. Motion to approve discussion with Ventura County Sheriff Department to patrol Bell Canyon**

S. Linka moved to approve discussion with Ventura County Sheriff Department to patrol Bell Canyon. N. Alderson seconded. The motion passed as follows:

Ayes: J. De St. Jean, A. Brutsman, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent:

**9. Motion to approve lease of Office 2B with BCCC**

J. De St. Jean moved to approve the lease of Office 2B with BCCC. S. Linka seconded. The motion passed as follows:

Ayes: J. De St. Jean, A. Brutsman, S. Linka

Noes:

Abstain: N. Alderson, P. Machuga

Absent:



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**10. Motion to approve creation of postcard mass mailing to Bell Canyon Community to create greater awareness of CSD and to build the CSD email list**

S. Linka moved to approve creation of postcard mass mailing to Bell Canyon Community to create greater awareness of CSD and to build the CSD email list. N. Alderson seconded. The motion passed as follows:

Ayes: J. De St. Jean, A. Brutsman, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent:

**11. Motion to adjourn**

N. Alderson moved to adjourn the meeting. S. Linka seconded. The motion passed as follows:

Ayes: J. De St. Jean, A. Brutsman, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent:

**12. Next meeting**

The next regular meeting will be on Monday, March 16, 2026, at 7:00 PM

**13. Adjournment**

The meeting was adjourned at 7:51 PM.